

January 3, 2022
Chambersburg, PA 17202
Re-Organization Meeting

The Greene Township Board of Supervisors met Monday, January 3, 2022, at 3:00 p.m., to conduct their Annual Re-Organization Meeting at the Township Municipal Building, 1145 Garver Lane, Chambersburg, PA 17202. (Note: Due to COVID-19, all persons maintained an additional distance during this meeting.)

Present:

Todd E. Burns
Travis L. Brookens

Shawn M. Corwell
Gina Griffith

Visitors: See list

The meeting was called to order by current Chairman Todd Burns. The Chairman noted that the Meeting was being recorded for accuracy purposes and asked visitors to sign the attendance sheet.

There was no public comment offered at this time.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 3-0, Todd E. Burns was elected as Chairman of the Board of Supervisors for the year 2022.

On a motion by Shawn M. Corwell, seconded by Todd E. Burns, with there being no other nominations, and by a vote of 3-0, Travis L. Brookens was elected as Vice Chairman for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 3-0, Todd E. Burns was elected as Roadmaster/Director of Public Works for the year 2022.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 3-0, the remaining two (2) Board Members, Travis L. Brookens and Shawn M. Corwell, were elected as Assistant Roadmasters/Assistant Directors of Public Works for the year 2022.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, with there being no other nominations, and by a vote of 3-0, Shawn M. Corwell, was elected as Office Administrator for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 3-0, the remaining two (2) Board Members, Todd E. Burns and Travis L. Brookens, were elected as Assistant Office Administrators for the year 2022.

On a motion by Shawn M. Corwell, seconded by Todd E. Burns, with there being no other nominations, and by a vote of 3-0, Travis L. Brookens was elected as Director of Parks and Recreation for the year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, with there being no other nominations, and by a vote of 3-0, the remaining two (2) Board Members, Todd E. Burns and Shawn M. Corwell, were elected as Assistant Directors of Parks and Recreation for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Township Supervisors, Todd E. Burns, Travis L. Brookens, and Shawn M. Corwell, be affirmed as working Township employees for the year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 1-2022** that in the event of a decision of the Board of

Supervisors, the Chairman of the Board is authorized to execute, on behalf of the Board, such documentation as may be appropriate to evidence the decision of the Board.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Lindsay Loney as Township Secretary and Township Treasurer; Gina Griffith as Administrative Assistant, Assistant Township Secretary and Assistant Township Treasurer; all positions for the year 2022; and the bond amount for each position to be set at \$2,000,000.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to set a bond amount of \$5,000 each for the following positions for year 2022: Roadmaster/Director of Public Works and Assistant Roadmasters/Assistant Directors of Public Works; Office Administrator/Assistant Office Administrator; and Director of Parks and Recreation and Assistant Directors of Parks and Recreation.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint the following financial institutions to hold deposits and/or investments for the Township for the year 2022: Orrstown Bank, John Hancock and Wells Fargo Advisors.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to require a pledge of security from any financial institution holding deposits, investments, Certificates of Deposit, etc for year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to appoint Kurt Williams (Salzmann-Hughes, PC) as Township Solicitor for the year 2022 and to appoint Tyler Beaston (Salzmann-Hughes, PC) as Solicitor to the Township Planning Commission for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Vincent Elbel as Township Sewage Enforcement Officer for year 2022.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint the following engineering firms for year 2022: Martin & Martin, Inc., HRG (Herbert Rowland & Grubic), ECS Mid-Atlantic, YSM (Yost Strodoski Mears), Brehm-Lebo Engineering, Inc., Rettew Engineering and Dennis E. Black Engineering.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to re-appoint William Green as representative to the Township Vacancy Board for year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Brooke Wenger to the Township Planning Commission, term to expire December 31, 2025.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Todd E. Burns to the Township Municipal Authority, term to now expire December 31, 2024.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 2-2022**, appointing Dale Forney as a member of the Zoning Hearing Board, term to expire December 31, 2024.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint SEK & Company as its independent auditing firm for year 2022.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Shawn M. Corwell as the Township Emergency Management Coordinator and Mr. Kevin Myers as the Deputy Emergency Management Coordinators for year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 3-2022** to allow the Township to purchase items (i.e. vehicles, equipment, etc) from state contracts for year 2022.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 4-2022** appointing Shawn M. Corwell as the *Designation of Agent* for the Township in the event of severe weather reimbursements from federal and/or state agency(ies) for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 5-2022** establishing the 2022 fee schedule.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to designate the Supervisors Regular Meetings be held the second and fourth Tuesday of each month and authorized the meetings to be advertised as such. The second Tuesday meeting will be held at 7:00 p.m., prevailing time, and the fourth Tuesday meeting will be held at Noon, prevailing time. The location will be the Greene Township Municipal Office Building, 1145 Garver Lane, Chambersburg, PA 17202. Work sessions will be advertised and held as needed.

On a motion by Todd E. Burns, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to appoint Travis L. Brookens as the Township representative to the Letterkenny Army Depot Restoration Advisory Board with Shawn M. Corwell serving as alternate for the year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to appoint Shawn M. Corwell to the Regional Ambulance Committee with the two remaining Board Members serving as alternates for the year 2022.

On a motion by Shawn M. Corwell, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Travis L. Brookens to serve as representative on the Council of Governments with the two remaining Board Members serving as alternates for the year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to appoint Shawn M. Corwell as representative to the Franklin County Emergency Services Alliance with the two remaining Board Members serving as alternates for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns as representative to the Franklin County Tax Collection Committee with the two remaining Board Members serving as alternates for the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns as the Township's representative to the Franklin County Area Tax Bureau with the two remaining Board Members serving as alternates for the year 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to approve equipment rental charges for year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 6-2022** authorizing the Township Treasurer to pay invoices due between meetings with either Chairman or Board member approval during the year 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Roadmaster/Director of Public Works, Assistant Roadmasters/Assistant Directors of Public Works, Office Administrator, Assistant Office Administrators, Director of Parks and Recreation, or Assistant Directors of Parks and Recreation, the maximum expenditure of \$5,000 without full Board approval during the year 2022.

On a motion by Todd E. Burns, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to certify the following delegates to the State Association Annual Conference to be held in Hershey, PA on April 24-27, 2022: the three Board Members, Greg Lambert (Township Engineer), Lindsay Loney (Township Secretary/Treasurer), and Gina Griffith (Assistant Township Secretary/Treasurer); designate Travis L. Brookens as the Township's voting delegate and Shawn M. Corwell as alternate voting delegate; and designate the mileage rate at the current IRS mileage rate at the time of the conference.

Supervisor Corwell presented the Active and Semi-Active Volunteer Firefighter Roster for Fayetteville Volunteer Fire Department. He informed the Board that a new law was recently passed that requires the Township to cover workers compensation for injuries occurring during fundraising events. It used to be that the Township was only required to cover injuries related to firefighting. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to acknowledge receipt of the Active and Semi-Active Volunteer Firefighter Roster for Fayetteville Volunteer Fire Department for 2022.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to acknowledge receipt of the Fayetteville Volunteer Fire Department Special Fire Police Roster for 2022.

Supervisor Corwell presented the Roster for the Franklin County Emergency Air Unit Company 10. He was recently contacted by Jim Warne, whose health is failing. They are looking for a new location within the County, so it is possible that they will no longer be located within the Township. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to acknowledge receipt of the Franklin County Emergency Air Unit Company 10 Roster for 2022.

There being no further business before the Board for the 2022 Re-Organization Meeting, the Chairman adjourned the meeting at approximately 3:41 p.m.

Respectfully submitted,

Secretary