

June 12, 2018
Scotland, PA 17254
Public Hearing and
Regular Meeting

The Greene Township Board of Supervisors held a Public Hearing and Regular Meeting on Tuesday, June 12, 2018 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Todd E. Burns
Travis L. Brookens
Shawn M. Corwell

Gregory Lambert
Daniel Bachman
Diann Weller
Welton Fischer

Visitors: See list

The Chairman called the Meeting to order at approximately 7:00 P. M., welcomed those in attendance, and noted the Meeting was being recorded.

The Chairman asked the Township Solicitor to proceed with explanation of the reason to conduct the public hearing regarding consideration of the Township adopting an ordinance to join an employee health insurance cooperative. The Solicitor stated the Township was interested in joining an employee benefits cooperative group of which the Township would be a member and in order to do that an ordinance was required and because an intergovernmental cooperative action requires an ordinance, thus the public hearing being held. This ordinance authorizes the Supervisors to sign the agreement to join the cooperative under the Pennsylvania Health Insurance Cooperative which will authorize the Township to purchase group insurance for employee benefits. The Solicitor stated the public hearing had been properly advertised and the Township received evidence of same. At this time there were no public comments offered. The Chairman stated that joining this cooperative was a very large costs savings to the Township. There were no further comments from the Board. The Chairman closed the public hearing at approximately 7:04 P.M..

Supervisor Corwell stated he agreed with the Chairman as to the cost savings, health insurance costs are increasing greatly, and also feels it would be good for the Township to reduce costs if they are able to join a cooperative noting there will be no changes to benefits for employees; realize a cost savings and still keeping benefits. Following review and discussion, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Ordinance No. 2018-3** to join the Pennsylvania Health Cooperative.

Before the opening of any Sealed Bids, the Township Secretary informed the Board that two (2) sealed bids had been received with no return address nor any indication as to what bid was being submitted. After conferring with the Township Solicitor, he recommended opening the non-descript bids first and placing with the appropriate bids when others were to be opened.

The first sealed bid to be received was for the 2018 Crushed Aggregate. The Secretary opened the sealed bids and handed to the Chairman who read each bid submitted, as follows:

		New Enterprise Stone & Lime Co., Inc. (Plant VAI28A14)			Pennsy Supply (Plant PES21C14)			St. Thomas Development, Inc.		
Item #	Bid Item	FOB Plant	Deliver Job Site	COSTARS (FOB Plant Only)	FOB Plant	Deliver Job Site	COSTARS (FOB Plant Only)	FOB Plant	Deliver Job Site	COSTARS (FOB Plant Only)
1	AASHTO #8 ½" Clean (500 ton)	\$ 16.50	\$ 23.30	\$15.75	\$ 12.54	\$ 18.92	\$12.54	\$ 10.00	\$ 14.00	--
2	2A (2,000 ton)	\$ 8.50	\$ 12.80	\$8.50	\$ 7.42	\$ 13.80	\$7.79	\$ 6.15	\$ 10.15	--
3	AASHTO #1 - 4" (200 ton)	\$ 12.50	\$ 16.80	\$12.25	\$ 11.25	\$ 17.63	\$11.25	\$ 9.50	\$ 13.50	--
4	R4 Rock Lining (200 ton)	\$ 14.00	\$ 19.30	\$14.50	\$ 14.21	\$ 20.59	\$14.21	NO BID	NO BID	--
5	AS2 Anti- Skid (2,500 ton)	\$ 17.25	\$ 21.55	--	\$ 11.68	\$ 20.36	--	NO BID	NO BID	--
6	AASHTO #57 - 1-1/2" Clean (1,000 ton)	\$ 11.50	\$ 15.80	\$12.25	\$ 11.31	\$ 17.69	\$11.31	\$ 9.10	\$ 13.10	--
7	AASHTO #10 Stone Dust (500 ton)	\$ 10.60	\$ 14.90	--	\$ 10.57	\$ 16.95	--	NO BID	NO BID	--

After reading all opened bids as submitted, the Chairman recommended tabling a decision regarding Anti-Skid. Following review and consideration of all Sealed Bids received, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously approved to award Sealed Bids for Crushed Aggregate, FOB Plant, as follows: St. Thomas Development - #8, \$10.00; 2A, \$6.15; #1, \$9.50; and, #57, \$9.10; New Enterprise Stone & Lime Co. - R4 Rock Lining, \$14.00; and, #10 Stone Dust, \$10.60. Further, the contract for Anti-Skid will be tabled at this time.

The next Sealed Bid to be received by the Board was for 2018 #2 Fuel Oil. The Secretary opened the bids and handed each to the Chairman who read them as submitted, as follows:

Bidder's Name	Bid Price (1,500 gals. - Unit Price Delivered As Directed)
Leffler Energy	\$ 2.4605
McCleary Oil Company	\$ 2.201
Suburban Propane	\$ 2.48

Following review and consideration of all Sealed Bids received, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously approved to award the bid for #2 Fuel – 2018 to McCleary Oil Company, Inc., at their bid unit price of \$2.201 to be delivered as directed.

The next Sealed Bid to be received by the Board was for 2018 89 Octane Gasoline and Ultra Low Sulphur Diesel. The Secretary opened the bids and handed each to the Chairman who read them as submitted, as follows:

Bidder's Name	Bid Price 89 OCTANE GASOLINE (2,500 Gallons)	Bid Price - DIESEL (Ultra Low Sulphur) (25,000 Gallons)
Leffler Energy	\$ 2.2229	\$ 2.4865
McCleary Oil Co.	\$ 2.195	\$ 2.328
Suburban Propane	\$ 2.38	\$2.46
Talley Petroleum	\$ 2.2296	\$ 2.3193

Supervisor Corwell noted that McCleary Oil was low bidder for gasoline and there was only one cent difference between McCleary Oil and Talley Petroleum for the diesel. He stated the Township currently has McCleary for both gasoline and diesel which also makes administration easier. Supervisor Brookens also noted that McCleary is closer to the Township. Following review and consideration of all Sealed Bids received, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously approved to award the Sealed Bid for 2018 89 Octane Gasoline and (Ultra Low Sulphur) Diesel to McCleary Oil Company, Inc., in the amount of \$2.195 per gallon for Gasoline and \$2.328 per gallon for Diesel. The Township Solicitor noted that neither bid from Suburban Propane or Leffler Energy would have been accepted if low bids because Suburban had not signed their bid at all and Leffler Energy's signature was illegible.

The Minutes of the Public Hearing and Regular Meeting held May 22, 2018 shall stand approved as presented and become part of the official record.

Resident John Jacob addressed the Board of an on-going problem regarding "open air burning". He stated a neighbor burns basically every day of the week, burns all day, evenings, weekends; smoke gets into his home. He asked what steps could be taken to correct this problem. The Zoning Officer stated he had discussed this matter with Mr. Jacob. Mr. Jacob stated he has seen books, shrubbery, etc on the burn pile; can no longer sit outside in the evenings especially depending on the way the wind is blowing; eyes burn; has pictures and video. The Chairman inquired as to what was exactly burning; i.e. recreational fire or otherwise? Mr. Jacob stated the burning occurs all the time. Neighbor comes home from work and places huge logs to burn and begins as early as 7:30 a.m. on weekends and allows to burn constantly and many times with no one present and has observed the neighbor even leaving the property for periods of time and the fire is burning. Both the Chairman and ZO stated there is

no set time for recreational fires. The ZO stated he had informed Mr. Jacob to contact him when there was burning occurring and he would investigate to see what was burning. Mr. Jacob inquired as to how other Townships handle burning and the Chairman stated he is not familiar with how other Townships may handle burning (i.e. Guilford Township). The ZO stated the Township regulates burning of yard waste, etc, and the Township Code mirrors PA DEP requirements. The Solicitor noted the state law is different for municipalities based on population; can do different levels of recycling; the Township can only enforce its own regulations. The Township Engineer asked Mr. Jacob how close the neighbor's property was to his. Mr. Jacob stated the constant burning annoys other neighbors but they will not do anything; he seems to be the only one who will voice the issue. Supervisor Corwell asked Mr. Jacob if he had approached the neighbor regarding the burning and Mr. Jacob stated he had informed the neighbor of everything he has stated to the Board to which the neighbor stated "I can't control the wind". Supervisor Brookens asked the Solicitor if the Borough allows burning to which the Solicitor (also Solicitor to the Borough) stated the Borough does not allow any burning primarily because housing is so much closer together; however, they do allow open burning in proper containers (i.e. fire pits). Supervisor Brookens asked what the difference was between "fire pit" and "fire ring". The Solicitor stated the Borough Fire Department has asked Town Council to prohibit all burning. Supervisor Corwell asked Mr. Jacob when he sees the neighbor burning and Mr. Jacob stated on weekends as early as 7:30 a.m., allows the fire to smolder, burns after work, all the time. The Chairman stated the Township will look further into the matter for Mr. Jacob. Supervisor Corwell asked Mr. Jacob if he had a copy of the ordinance related to burning and Mr. Jacob stated he does.

The Chairman stated the Township is re-applying for grant funding as Phase II is opened regarding the Conococheague Creek Dam Removal and Stream Restoration Project. The Township has received one-half of funding and this time submitting for grants to complete the project and hoping to receive full funding. The Township must forward another "Statement of WRPP (Water Restoration and Protection Program) Grant Funding Request and Funding Commitment Letter" to the PA DCED (Department of Community and Economic Development) and authorize the Chairman to sign same. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Chairman to sign the "Statement of WRPP Grant Funding Request and Funding Commitment Letter" to forward to PA DEP for the Conococheague Creek Dam Removal and Stream Restoration Project, Phase II.

The Chairman noted another aspect of the application to request grant funding for Phase II of the aforementioned project is to forward a notification letter to the Franklin County Commissioners. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Chairman to sign the "Project Notification Letter" to the Franklin County Commissioners. As a side note, the Township Engineer informed the Board that at a recent meeting he attended with PA DEP regarding the MS4 program and stated that DEP was excited about the Township's progress; "a big feather in our (Township's) hats for the MS4 program."

The Chairman stated the Township had solicited several bid prices regarding utility pricing for renewal of electric service and it appeared of those received, that Direct Energy was the lowest bidder with biggest savings; approximately \$2,000 a year in savings over a 48-month period, rates being provided. It noted the numerous accounts the Township currently has; i.e. street lights, traffic signals, regular electric service; they can now all be combined into one as opposed to individual invoices. Supervisor Corwell noted agreement with the Chairman's comments and recommended having Direct Energy. Supervisor Brookens also noted agreement stating that although the Township is locked into four years, it is of benefit to take advantage of the lower rates at this time. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to contract with Direct Energy for the electric utility renewal for a period of 48 months at 5.409 cents as presented.

Supervisor Brookens, Director of Parks and Recreation, presented an "Invitation to Bid" for the receipt of sealed bids for Phase II of the Township Park Playground Project. Phase II will include two additional pieces of playground equipment, finishing sidewalk that was not completed during Phase I, and installation of playground equipment if the Township can handle at less cost. The sealed bids are scheduled to be accepted and later opened at the regularly scheduled meeting of the Supervisors July 10. Each Board Member was provided with a copy of the Legal Notice to be advertised as provided by YSM (Yost Strodoski Mears), consultant for the Park Playground Improvement Project. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to advertise the receipt of sealed bids for Phase II of the Township Park Playground Improvement Project, said bids to be received no later than 3:00 P.M., prevailing time, July 10, 2018, at the Greene Township Municipal Building, 1145 Garver Lane, Scotland, PA, and opened that evening at the regularly scheduled Board of Supervisors Regular Meeting, at 7:00 P.M., prevailing time.

Supervisor Brookens presented a request for refund received from Washington County Athletic Association regarding non-use of certain Township Park facilities. They requested refunds for partial time they did not use the ballfield and the scoreboard, all having been paid in advance. Supervisor Brookens stated he had spoken with Park staff and labor was performed in preparation of the field, therefore, no refund would be recommended for time not used. However, non-use of the scoreboard that had been previously paid could be refunded (\$25.00). Apparently someone did not have knowledge on operating the scoreboard and Supervisor Brookens stated the Township would not be paying Park staff overtime to operate the scoreboard. He noted that perhaps an instruction sheet could be provided but the Township does not want to allow anyone to operate the scoreboard who does not know how to operate and possibly cause damage. On a motion by Shawn M. Corwell, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to refund \$25.00 to the Washington County Athletic Association for non-use of the Park scoreboard and deny the remaining requested amounts (for less time used for ballfield).

The Township Engineer presented a request for plan review escrow refund for the Chambersburg Water Treatment Clear Well Project, One-lot Final Land Development Plan, Project #18-003. An original escrow of \$2,500 was submitted; \$646.50 expended in fees;

Engineer recommended \$500 be retained for future stormwater inspections; recommended release of partial refund in the amount of \$1,353.50; check made payable to the Borough of Chambersburg. The project was approved by the Board the previous month. Supervisor Corwell inquired if the project had been started and the Engineer stated it has not. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to the grant the request for plan review escrow refund for the Chambersburg Water Treatment Plan Clear Well Project, One-lot Final Land Development Plan, Project #18-003, in the amount of \$1,353.50, the Township will retain \$500 for future stormwater inspection fees, and the check be made payable to the Borough of Chambersburg.

Supervisor Corwell presented a funding request from Fayetteville Volunteer Fire Department; specifically, to assist in upgrading their station alerting/notification system. He stated that throughout the years fire companies have approached the Township for additional funds to which the Township has usually provided. The Franklin Fire Company went to a newer alerting system; technology advancing all the time; Fayetteville needs to proceed with the same system which goes through televisions. They are requesting \$4,000 to initially offset the cost of the televisions; total of four, two for new EMS building area and two for older part of building; will perhaps benefit the EMS more than fire. Supervisor Corwell stated he would recommend the Township provide \$4,000 noting the total cost for the system is almost \$8,000 but the fire company will obtain funding from other sources. The Chairman noted the same action was taken with the Franklin Fire Company and stated he had no problem with providing the requested funding. Supervisor Corwell stated the Township requests in writing the funding provided to any fire company and where those funds were expended. Supervisor Brookens also agreed with the Board Members noting the importance of keeping members, recruiting new members, and to have advance warning of emergencies. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to provide the funding request from Fayetteville Volunteer Fire Department in the amount of \$4,000 for the new active 9-1-1 (television) screens.

Each Board Member received a copy of the Fayetteville Volunteer Fire Department Fire Police Monthly (May) Report for their review. Supervisor Corwell stated that he was recently at the State Police Barracks and it was noted how few Fire Police are on the scene. Greene Township was complimented on the number of responses in Franklin County by Fire Police. Following review it was consensus of the Board the Fire Police Monthly Report shall become part of the official record.

The Zoning Officer reviewed the Monthly Zoning Office Report; a copy was provided to each Board Member for their review. Following review it was consensus of the Board the Monthly Zoning Office Report shall become part of the official record.

The Zoning Officer presented a request for refund of fee for non-use of a Land Use Permit Application No. 18-132 submitted by James Jacks, Fayetteville. The ZO stated the Application was for placement of a shed, however, there is no residential use on the property and Mr. Jacks was advised a permit could not be issued due to no residential dwelling on the property. The ZO stated he had not visited the site and only prepared a letter forwarded to Mr.

Jacks. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request for refund of Land Use Permit Application in the amount of \$8.00 to Mr. James Jacks.

The Zoning Officer presented a request for sewage planning exemption for Caretti's Pizza regarding a proposed new location close to their current establishment; one new 1.9 edu; planning exemption has been signed off by the Borough and Greene Township Municipal Authority. Following review and discussion, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request for sewage planning exemption for Caretti's Pizza as presented.

The Zoning Officer presented a request for review time extension of sixty (60) days submitted by Dennis E. Black Engineering, Inc., on behalf of Menno-Haven Chambers Pointe; first extension requested; current deadline is June 24, 2018; plan is currently in Township process and is moving forward. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to grant the request for review time extension for Menno-Haven Chambers Pointe in the amount of sixty (60) days commencing June 24, 2018.

There were no subdivision and/or land development plans for review at this Meeting.

The Township Solicitor had no further comment to offer at this Meeting.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 26535 through 26571, two direct deposits, two credit card payments, one online payment, inclusive, to be paid from the General Fund; Check Numbers 3450 through 3452, and one online payment, inclusive, to be paid from the Liquid Fuels Fund; and, Check Number 2142, to be paid from the Electric Light Fund.

There being no further business before the Board for this Meeting, the Chairman adjourned at approximately 8:18 P.M..

Respectfully submitted,

Secretary