

March 13, 2013
Scotland, PA
Work Session

The Greene Township Board of Supervisors met in a work session (meeting), Wednesday, March 12, 2013 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA. The purpose of this meeting was to discuss the implementation of fees for the use of the Township Municipal Building's large meeting room by outside groups.

Present:

Charles D. Jamison, Jr.
Todd E. Burns
Travis L. Brookens
Diann Weller
Welton Fischer (arriving later)

The Chairman called the work session to order at approximately 3:05 P.M..

Vice Chairman Todd E. Burns distributed a printout depicting various figures based on hourly cost per employee (female office staff) for both regular and overtime. The Township Secretary distributed a rough draft of several items to be considered as to meeting room guidelines. Vice Chairman Burns noted that based on overtime pay, etc the hourly rate would equate to approximately \$60.00 per hour to cover labor costs but does not include utilities that would be in use during the time. Supervisor Brookens noted that utility costs could be added mainly for electricity usage. The Chairman noted his concern with current security of the doors that lead directly from the meeting room to the District Justice office area. Vice Chairman Burns suggested a total of \$65.00 per hour for outside groups but the Supervisors could maintain the right to waive a fee if there is a justified reason for such. The Board discussed as to whether residents (i.e. homeowners associations, etc) would be charged to use the room and what would be considered for such requests. Vice Chairman Burns suggested an application with pertinent information as to contact person, etc, a "sign-up" sheet, and all other information contained.

Following review and discussion, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to place on the next regularly scheduled Supervisors Meeting (March 26, 2013) consideration by the Board to set fees for use after hours of the Township Municipal Building Large Meeting Room at \$65.00 per hour and with that fee the Supervisors will have the right to waive fees under certain conditions, that a sign-up sheet be provided for all attendees to sign, and groups will also have to obtain an application prior to use of the meeting room; and, further, these stated guidelines, regulations, and fees be adopted to be in force five (5) days from this date.

There being no further business before the Board for this work session, the Chairman adjourned the meeting at approximately 3:25 P.M..

Respectfully submitted,

Secretary