

January 7, 2013
Scotland, PA 17254
Re-Organization and Regular
Business Meeting

The Greene Township Board of Supervisors met Monday, January 7, 2013, at 7:00 P.M., to conduct their Annual Re-organization Meeting at the Township Municipal Building, 1145 Garver Lane, Scotland, Pennsylvania, as well as any regular business presented before the Board.

Present:

Charles D. Jamison, Jr.
Todd E. Burns
Travis L. Brookens

Diann Weller
Gregory Lambert
Daniel Bachman

Visitor: See list

The meeting was called to order by Charles D. Jamison, Jr..

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Chairman for the year 2013. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Chairman of the Board of Supervisors for the year 2013.

On a motion by Travis L. Brookens, Todd E. Burns was nominated as Vice Chairman for the year 2013. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Brookens/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Vice Chairman of the Board of Supervisors for the year 2013.

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Roadmaster/Director of Public Works for the year 2013. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Roadmaster/Director of Public Works for the year 2013.

On a motion by Charles D. Jamison, Jr., the remaining two (2) Board Members, Todd E. Burns and Travis L. Brookens, were nominated as Assistant Roadmaster/Assistant Director of Public Works for the year 2013. On a motion by Charles D. Jamison, Jr., and seconded by Travis L. Brookens, the nominations for Assistant Roadmaster/Assistant Director of Public Works for the year 2013 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Travis L. Brookens, serve as Assistant Roadmaster/Assistant Director of Public Works for the year 2013.

On a motion by Todd E. Burns, Travis L. Brookens was nominated as Office Administrator for the year 2013. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Jamison/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Travis L. Brookens as Office Administrator for the year 2013.

On a motion by Charles D. Jamison, Jr., the remaining two (2) Board Members, Todd E. Burns and Charles D. Jamison, Jr., were nominated as Assistant Office Administrators for the year 2013. On a motion by Todd E. Burns and seconded by Travis L. Brookens, the nominations for Assistant Office Administrator for the year 2013 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Charles D. Jamison, Jr., serve as Assistant Office Administrators for the year 2013.

On a motion by Travis L. Brookens, Todd E. Burns was nominated as Director of Parks and Recreation for the year 2013. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Brookens/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Director of Parks and Recreation for the year 2013.

On a motion by Todd E. Burns, the remaining two (2) Board Members, Travis L. Brookens and Charles D. Jamison, Jr., were nominated as Assistant Director of Parks and Recreation for the year 2013. On a motion by Todd E. Burns and seconded by Travis L. Brookens, the nominations for Assistant Director of Parks and Recreation for the year 2013 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Travis L. Brookens and Charles D. Jamison, Jr., serve as Assistant Director of Parks and Recreation for the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that all three (3) Township Supervisors be appointed as working Township employees for the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve Township **Resolution No. 1-2013** that in the event of a decision of the Board of Supervisors, the Chairman of the Board is authorized to execute, on behalf of the Board, such documentation as may be appropriate to evidence the decision of the Board.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Diann Weller as Township Secretary for the year 2013. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Lindsay Loney as Township Treasurer for the year 2013. On a motion by Todd E.

Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Diann Weller as Assistant Treasurer for the year 2013. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Gina Griffith as Assistant Secretary for the year 2013. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Cynthia Schriver as Administrative Assistant for the year 2013. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to recommend a bond amount of \$500,000 for 2013 and will apply to each as follows: Secretary, Treasurer, Assistant Treasurer, Assistant Secretary, and Administrative Assistant.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to set bond amounts for Roadmaster and Assistant Roadmaster(s) at \$4,000 each.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the following banks and other holding companies will hold deposits for 2013: Susquehanna Bank, Sovereign Bank, Orrstown Bank, Merrill Lynch, and Rotz and Stonesifer.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to require a pledge of security from financial institutions for financial investments, certificates of deposit, etc which will be as follows for 2013: all banks that were previously listed in the above motion of *appointment of banks*, and they all must pledge that all securities have collateral for the dollar amount they are holding.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that Welton Fischer be appointed as Township Solicitor for the year 2013 and will also serve as Solicitor to the Township Planning Commission.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Samuel Wiser from Salzmann Hughes be appointed as Solicitor to the Township Zoning Hearing Board and Bryan Salzmann as the Assistant Solicitor for 2013.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Vincent Elbel as the Township's Sewage Enforcement Officer for the year 2013. The Chairman noted that in 2014 or sooner, the fees may need to be increased due to PA DEP no longer reimbursing the Township for a portion of sewage enforcement officer expenses incurred.

The Board discussed removing Trans Associates from its list of engineering firms as well as the engineering firms used in the past year noting the addition of Mr. Jim Cullison of Larson Design Group. Following discussion and review, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the appointment of engineering firms as follows for 2013: Brehm-Lebo Engineering, Inc.; Martin and Martin, Inc.; Larson Design Group with Mr. Jim Cullison; and Rettew will be back-up for Martin and Martin, Inc..

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Thomas Diehl to the Township Vacancy Board for the year 2013.

The Chairman noted there were no appointments or re-appointments needed for the Township Planning Commission for the year 2013.

The Chairman noted the term of William Naugle on the Township Zoning Hearing Board expired December 31, 2012. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that William Naugle be re-appointed to the Township Zoning Hearing Board for another term. The Chairman noted that an Alternate Member's term will be ending in 2013 and another in 2014 which will need to be filled and added to the current Alternate Member, Ernest Tarner, currently serving.

The Chairman stated that Robert Glass's term on the Township Municipal Authority Board expired December 31, 2012. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Robert Glass to the Township Municipal Authority Board beginning January 1, 2013 for a five-year term to expire December 31, 2017.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint the firm of Smith Elliott Kearns & Company, LLC, Chambersburg, as the Township's independent auditing firm for year 2013.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 2-2013** to purchase off State Contracts in 2013 be approved.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 3-2013** to authorize the Township to purchase from any COG organizations (i.e. West Moreland, Franklin County, etc) be approved as presented.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the dates, time and place for holding the Supervisors Regular Meetings in 2013 will be as follows: the second and fourth Tuesday of each month at 7:00 p.m., prevailing time, at the Greene Township Municipal Building, 1145 Garver Lane, Scotland, PA, in the Meeting Room; and, the work sessions will be the second Wednesday of each month, if needed, and will commence at 3:00 P.M., prevailing time, at 1145 Garver Lane, Scotland, PA.

On a motion by Todd E. Burns, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted to appoint Travis L. Brookens to the Letterkenny Army Depot Restoration Advisory Board, with the remaining Supervisors to act as Alternates, for the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., to the Regional Ambulance Committee, with the remaining Supervisors to act as Alternates, for the year 2013.

On a motion by Charles D. Jamison, Jr., seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to serve as representative on the Council of Governments, with the remaining Supervisors to act as Alternates, for the year 2013.

Supervisor Todd E. Burns noted the Township Recreation Committee had not met since the Park plans were adopted and various members still are here or have died and did not see any reason to continue the Committee at this time. Therefore, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Township Recreation Committee will be dissolved and if need in the future years, it will be re-established.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., as representative to the Franklin County Emergency Service Alliance, with the remaining Supervisors to act as Alternates, for the year 2013.

On a motion by Charles D. Jamison, Jr., seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to the Franklin County EIT Committee, with the remaining Supervisors to act as Alternates, for the year 2013.

The Chairman inquired of Supervisor Burns if there were still two (2) separate Committees (County EIT and Franklin County Area Tax Bureau) and Supervisor Burns stated 'yes'. Therefore, on a motion by Charles D. Jamison, Jr., seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Todd E. Burns serve as the Township's representative on the Franklin County Area Tax Bureau, with the two (2) remaining Board Member as Alternates, for the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., as the Township Representative to the Emergency Management Committee of State Association for 2013.

The Chairman noted one addition of a mini excavator with operator to the equipment rental rates for 2013 and also recommended to increase the rate for the Mower and Operator to \$70 per hour from the current rate of \$65 per hour. Supervisor Brookens asked if compost equipment should be listed as well and the Chairman noted 'no' in view of the expenses to rent out the equipment, cost of replacement parts, etc and the difficulty to transport the equipment. Following discussion and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Equipment Rental Fees for 2013 will include the addition of Mini Excavator with Operator at the rate of \$90 per hour and one change to the Mower with Operator will be increased to \$70 per hour and all other charges be approved as presented.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize the Township Treasurer to pay invoices due between meetings with either Chairman or Board approval during the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Roadmaster or Assistant Roadmasters the maximum expenditure of \$5,000 without full Board approval during the year 2013.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the delegates to the State Association Annual Conference in Hershey, PA, April 21-24, 2013, will be as follows: three (3) Board Members of the Township Supervisors; Township Engineer; Township Secretary and/or Township Treasurer; and the voting delegate will be Travis L. Brookens with Todd E. Burns as Alternate Voting Delegate; and mileage rate will be the current IRS rate at the time of the Conference.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 4-2013** regarding the current roster of full-time and part-time Police Officers to perform duties at the Chambersburg Mall be accepted as presented.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the 2013 Active Firefighter Roster for Fayetteville Volunteer Fire Department be accepted as presented.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Chairman be authorized to approve requests for Fayetteville Volunteer Fire Department Fire Police for first-due assistance at any events during 2013.

On a motion by, Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Fayetteville Volunteer Fire Department Fire Police Roster for 2013 be accepted as presented and be as follows: Active – Ron Royer, Captain; Bruce Anderson, Fire Police Lieutenant; and Carl Shuey, Fire Police Officer; Non-active – Ron Cordell, Guy Jansen, Curtis Bumbaugh, and Mike Balsley.

The Board reviewed the Fayetteville Volunteer Fire Department Fire Police Monthly (December 2012) and Year-to-Date Reports as submitted. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Fayetteville Volunteer Fire Department Fire Police Monthly (December 2012) and Year-to-Date Reports as submitted.

The Minutes of the re-scheduled Regular Meeting held December 27, 2012 stand approve as presented.

The Zoning Officer presented and reviewed the Monthly (December 2012) Zoning Office Report, noting especially the very low zoning fees for the month; a copy of the Report was distributed to each Board Member for their review. The ZO stated he anticipates the Annual Report being presented at the January 22 Regular Meeting. He further noted he has been receiving a fair amount of (telephone) calls regarding work anticipated as well as questions regarding when sewer permits may be available (from Municipal Authority) that are needed for any new construction anticipated. Following the Zoning Officer's review, it was consensus of the Board the Monthly (December 2012) Zoning Office Report shall stand approved as presented.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 18495 through 18515, inclusive, to be paid from the General Fund; Check Numbers 2168 through 2170, inclusive, to be paid from the Liquid Fuels Fund; and, Check Number 1507 to be paid from the Electric Light Fund.

There being no further business before the Board for the 2013 Re-organization and Regular Business Meeting, the Chairman adjourned at approximately 7:50 P.M..

Respectfully submitted,

Secretary