

December 26, 2013  
Scotland, PA 17254  
Regular Meeting

The Greene Township Board of Supervisors met in regular session Thursday, December 26, 2013, at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Charles D. Jamison, Jr.  
Todd E. Burns  
Travis L. Brookens

Gregory Lambert  
Daniel Bachman  
Diann Weller  
Welton J. Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:00 P. M..

The Minutes from a Public Hearing held December 10, 2013 regarding *AMENDMENT TO CHAPTER 94 SECTION 94-3.C., REVISE LANGUAGE REGARDING STOP SIGN PENALTIES* shall stand approved as presented.

The Minutes from the Regular Meeting held December 10, 2013 shall stand approved as presented.

The Minutes from the Special Meeting held December 18, 2013 shall stand approved as presented.

The Township Engineer presented a request from Bernard L. Washabaugh II, Second State Enterprises, to release a Letter of Credit in the amount of \$10,582 relative to Doron Drive Apartments. The Engineer stated he had been in contact with Mr. Washabaugh to have the necessary improvements completed which were done in November. The Engineer inspected the site and found that all necessary work had been completed and deficiencies had been resolved to the Engineer's satisfaction; therefore, he would recommend the remaining balance of \$10,582 in the form of Letter of Credit be returned to the developer relative to Doron Drive Apartments. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the request from Bernard L. Washabaugh II, Second State Enterprises, to release a Letter of Credit in the amount of \$10,582 relative to Doron Drive Apartments be granted and released to Mr. Washabaugh.

The Zoning Officer presented a request for waiver of Greene Township Code 85-18.A.5, *Requirement to Show Topographic Contours*, regarding the Meminger Subdivision. The request was received via correspondence from TME Surveying, LLC, engineer for the developer. The ZO stated this was a very simple lot addition plan with no proposed construction of earthmoving disturbance. The waiver request was being made with the understanding that if construction or any earthmoving disturbance would occur in the future, all Franklin County Conservation District, PA DEP, and Greene Township requirements would be complied with and the topographic contours would be provided as part of a land

development plan submittal. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the request for waiver of Greene Township Code 85-18.A.5, *Requirement to Show Topographic Contours*, for the Meminger Subdivision be granted.

The Zoning Officer presented a 1-lot Final Subdivision/Lot Addition Plan for Howard Meminger; property located along Mount Union Road and zoned R-1 (Low Density Residential); proposed lot addition approximately 0.44 acre in size; proposed as conveyance to adjoining property. The ZO stated there is a note on the plan that states it is a lot addition and neither properties are to be sold separately. The Zoning Officer reviewed the *Approval Checklist*, a copy being distributed to the Board Members for their review and information as follows: Franklin County Planning Commission – reviewed with no comment; Forms B submitted to PA DEP (12.10.13); minor comments from both the Township Planner and Township Engineer which have been satisfactorily addressed; plan was staff reviewed on behalf of the Township Planning Commission and would recommend approval subject to waiver of topographic contours (approved in previous item contained in these Minutes). The Township Engineer stated he had no further comments and this was a fairly simple lot addition plan with lot additions to adjacent properties. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Howard Meminger 1-lot Final Subdivision/Lot Addition Plan be approved as presented.

The Zoning Officer presented a Revision to previously approved Land Development Plan regarding the CVBP Salt Depot; note on Plan describes reason for the revised plan; applicant had applied for Land Use Permit; shifted placement of the scale away from railroad but did not allow enough space for offices so some boundary lines were moved to meet the setback requirements; plan was staff reviewed on behalf of the Township Planning Commission, same as the previous submittal except for the revised portion, therefore, would recommend approval. The Township Engineer had no further comment regarding the revised plan. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Revision to previously approved Land Development Plan for the CVBP Salt Depot be approved as presented.

The Zoning Officer presented a 1-lot Final Subdivision/Lot Addition Plan for Daniel Bland; property located off White Church and Henry Roads in the AR (Agriculture Residential) zoning district; proposed plan consists of approximately one (1) acre; one (1) lot addition (Parcel #7 as noted on the plan) to be taken from the parent tract for construction of a garage; note on the plan stating the lot addition cannot be sold separately; public sewer on the property. The Zoning Officer reviewed the *Approval Checklist*, a copy being distributed to the Board Members for their review and information as follows: Franklin County Planning Commission - reviewed with no comment (12.19.13); Greene Township Municipal Authority – reviewed with no comment (12.23.13); Forms B submitted to PA DEP (12.23.13); Township Planner and Township Engineer comments have been satisfactorily addressed; plan was staff reviewed on behalf of the Township Planning Commission and would recommend

approval (12.22.13). The Township Engineer stated he concurred with the other agencies, a simple lot addition adjoining to adjacent property, therefore, would recommend approval. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the 1-lot Final Subdivision/Lot Addition Plan for Daniel Bland be approved as presented.

The Chairman noted that all the fire companies who currently receive annual donations from the Township had submitted requests for proposed near-future purchases of fire apparatus. The monetary and apparatus requests were reviewed and reduced to more realistic consideration. The Chairman stated there is enough in the budget presently to accommodate the Township's proposed donations for purchase of fire apparatus. Supervisor Todd Burns stated his only recommendation would be the donations are used for the purchase of fire apparatus only and not be placed in general operating funds and used for other items; otherwise, he has no problem with the additional donations being considered. He further recommended that be clearly stated when the donations would be disbursed. The Chairman stated he was aware that most (fire companies) have already 'earmarked' any donations for fire apparatus only. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that a recommended donation of \$30,000 each be granted to the appropriate fire companies and a letter be submitted to them (fire companies) with the donation advising they must earmark said funds for fire apparatus purchase only.

The Chairman noted that only a few traffic signals needed upgrading and reviewed a quote received as follows: Mont Alto and Route 30 – video detection 4 camera system including cable, interface panel, and mast arm brackets with labor to install cable, mount brackets, modify cabinet and controller for 4-way – \$17,873 total (the Chairman stated this work would make this intersection totally upgrade and if the power goes down, they would still operate for 3-5 hours on emergency battery backup; Letterkenny Army Depot at former Gate 6 – video detection 2 camera system including cable, interface panel, and mast arm brackets with labor to install cable, mount brackets, modify cabinet and controller for 2 way - \$9,142 total (the Chairman stated the interconnections inside are getting wet and pavement is messed up; this intersection does not have battery backup); Rocky Mountain Road (Route 233) and Route 30 – UPS mounted in external G cabinet with generator transfer switch and outlet with labor to wire and install UPS cabinet, modify electrical service, traffic control during power transfer and program UPS - \$4,185.40 total (the Chairman noted the generator was upgraded at this intersection but the difficulty lies in the fact there are several lines coming from several different directions). The Chairman stated the total quoted price is \$35,000+ for everything, however, these are all entitled to be partially funded through impact fees and only approximately \$17,692.90 would be paid from Township funds. He stated this work should take care of all intersections except at I-81 which has battery backup but no cameras; further, the intersection of Routes 11 and 997 will be completed when all work at Sheetz is completed. He stated that Rocky Mountain Road definitely needs the backup and is more crucial since it is more isolated (than the other intersections) and noted the loops at I-81

should be good for awhile. Supervisor Travis Brookens inquired if Rocky Mountain intersection was included on the impact fee map and if it would be worthwhile to wait. The Chairman noted there is too much liability if that intersection would go down. Following further review, discussion, and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to upgrade the traffic signals at Mont Alto Road and Route 30 as follows: the video detection 4 camera system ... at the quoted price of \$17,873 and will also include the UPS mounted in external G cabinet ... (described in item 3 on the quote) at the quoted price of \$4,185.40. The Chairman noted the Township could provide personnel to assist with traffic control which could lower the total cost.

Following previous discussion to upgrade battery backup for the traffic signals at Routes 30 and 233 (Rocky Mountain Road), on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to upgrade the battery backup for the traffic signals at Routes 30 and 233 (Rocky Mountain Road) as follows: UPS mounted in external G cabinet with ... at the quoted price of \$4,185.40.

Following previous discussion regarding two (2) cameras at the former Gate 6 at Letterkenny Army Depot, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to approve the video detection 2 camera system ... at the quoted price of \$9,142.00.

Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted a pay increase for part-time snow plow operator, Dan Eberly, be granted to \$14.00 per hour retroactive to December 1, 2013; amended, that in addition, any part-time employee is not entitled to full-time (employee) benefits.

The Chairman noted the hiring of an additional part-time snow plow operator, Josh Krugh, stating the help is needed at this time due to one or more full-time employees not available especially for this season (snow plowing). The Chairman stated Mr. Krugh already possesses his CDL, has been (driver) training with regular operators and seems to be working out well and a benefit to the Township at this time. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to hire part-time snow plow operator, Josh Krugh, at \$13.00 per hour retroactive to December 19, 2013 and because of being part-time would not be entitled to full-time (employee) benefits.

The Chairman noted the reason for including "employment" in the next item on the Agenda was so there would be no problem when applying for unemployment; Charles D. Jamison, Jr. will be entitled only to the benefits of the allowable vacation and sick leave. He also noted he had been informed by Mr. Phil Ritchie, Pension Advisor of Smith Elliott Kearns & Company, that the former "ninety-day grace period" in the Section 125 Plan has been eliminated and that he (Mr. Jamison) may only retain what is remaining from the 2013 allowance and only incur expenses to that allowance until the end of 2014. Mr. Jamison

would not be entitled to any of the 2014 allowance. The Chairman noted his remaining vacation and sick leave stating the few additional hours will be used before the end of the year. In addition, he stated these expenses would be paid from the current budget (2013) and not start out with a deficit in the new year (2014). The Chairman also stated he took the recent random CDL test only because he would be available to plow snow *only* in an extreme emergency, if needed. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, with Charles D. Jamison, Jr. abstaining, it was voted the services of Charles (Dave) Jamison, Jr. will not be retained and his employment will end on December 31, 2013, and at that time all benefits will be paid to him providing all Township-owned property has been returned.

The Board reviewed and considered an additional item not appearing on this Agenda and presented by Supervisor Todd Burns (Director of Parks and Recreation). Supervisor Burns noted the Township has experienced a series of acts of vandalism at the Township Park (i.e. persons and vehicles driving where they should not causing deep ruts, etc) which have caused an amount of destruction. He noted receipt of a proposal from NAC Act Divisions to place a video surveillance system at the Park; areas included would be long-range areas with the majority located in the Concession Building picking up different angles. The quote stated a total parts cost of \$10,411.44 with additional cost of labor at \$1,480.00. Supervisor Burns stated the Township has already installed conduit so only the wires need to be run to any area where needed. In addition, he noted the second part of the quote is more lengthy and costly, therefore, he would recommend postponing that portion at this time. The Chairman inquired as to the "lift rental" noted on the quote and asked if the Township's bucket truck could be used. Supervisor Burns stated it is a minimum of two to three man operation, therefore, the (Township) bucket truck would not be feasible since multiple persons cannot be in and working at the same time (in the bucket). Supervisor Brookens inquired as to the scheduling of the work if better weather was required and Supervisor Burns stated that ideally "the sooner, the better". The Chairman noted that most recently he had received a call that someone had left a box with several large cats and kittens at the Park but when he went to investigate, they were not to be found. The Township Solicitor noted he will drive through frequently to check and Supervisor Burns stated that after plowing (for example) one or more driver/operators will check and then plow to clear the roadway. The Solicitor inquired if damages were being incurred to the building and was informed just to the grounds (i.e. ruts dug and ripping up of lawn area, etc). Board Members noted their displeasure of the damages being incurred and that the Township has to expend funds because of this disrespect for property. Following review and consideration, on a motion by Travis L. Brookens, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted the NAC proposal for video surveillance system be approved for the purchase price of \$11,891.44.

The Township Solicitor informed the Board there had been an Act implemented in 1968 authorizing the creation of an official records and retention policy. He stated at present no record could be found whereby the Township had adopted a resolution relative to this matter and they needed to do so. He stated the manual gives guidance as to retention or destruction of certain records and before any records are destroyed the Board decides the value of such records. In addition, he noted the use of e-mail today and how aspects of that

should be handled. Supervisor Burns inquired if the “Sunshine” law covers any of the materials and the Solicitor noted the latest version of the Sunshine Act does include electronic messaging. The Solicitor stated there is still some questions and/or confusion as to what is exactly included or may be different. This information was offered to the Board for future consideration.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 20925 through 20953, inclusive, to be paid from the General Fund; Check Numbers 3079 and 3080, inclusive, to be paid from the Liquid Fuels Fund; and, one on-line pay to be paid from the Electric Light Fund.

There being no further business before the Board for this Regular Meeting, the Chairman adjourned at approximately 7:56 P.M..

Respectfully submitted,

---

Secretary