

February 10, 2009
Scotland, PA 17254

The Greene Township Board of Supervisors met in regular session Tuesday, February 10, 2009, at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Charles D. Jamison, Jr.
Todd E. Burns
Glenn O. Shetter
Gregory Lambert

Travis Brookens
Daniel Bachman
Diann Weller
Welton Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:00 P. M..

The Minutes of the January 27, 2009 Regular Meeting stand approved as presented.

The Chairman presented correspondence from the Borough of Chambersburg requesting the Township to adopt a new resolution containing a current roster of full and part time police officers employed by the Borough of Chambersburg and perform police duties at the Chambersburg Mall which is located in Greene Township; the last resolution adopted was in 2007. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted that **Township Resolution No. 7-2009** be approved as presented, listing full-time and part-time Chambersburg Borough Police Department Officers to perform duties at the Chambersburg Mall.

It was noted that item *Public Comments* was omitted from this Agenda; there were no public comments offered.

The Chairman presented correspondence from Allegheny Power for an estimate to convert overhead wires to underground at the Township Park. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously the Township accept Allegheny Power's estimate to convert overhead wires to underground to the Township Park.

The Township Solicitor presented **Township Resolution No. 8-2009** regarding fees for copying documents for "Open Records" request(s). Supervisor Shetter asked the term "certification" be defined—the entire document or one page? The Solicitor stated it would mean \$1 per record—the whole document, not per page. Supervisor Burns asked if there was any reason to have something notarized and the Solicitor stated it is not on State statutes. Chairman Jamison voiced concern if only the whole document was certified rather than each page. Supervisor Burns asked the Solicitor who does the certifying and the Solicitor stated that is normally done by the (Township) Secretary. Supervisor Burns then asked what happens when the information is offered by another department (i.e. zoning) and the Solicitor stated the Secretary would certify the Township took action and it is a document. He stated the Secretary "attests that it was adopted by the Board". The Solicitor further explained that fees can be adjusted but not higher than State statutes. Following review and discussion, on a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted that **Township Resolution No. 8-2009** regarding fees for copying documents for "Open Records" request(s) be approved.

Supervisor Shetter presented price quotes from Hinton & Associates regarding computer and accessories purchase and noted the Township is a member of the COSTARS program. He checked COSTARS web site on the noted items and found that even with additional items, their price was still less than the Hinton quote. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the computer quotes by COSTARS be honored.

The Chairman presented correspondence with quote from Trans Associates for a Proposal for Bid Review Services regarding SR 0011 and SR 0433 Right Turn Lane which was not part of the original scope of work. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted the Proposal for Bid Review Services by Trans Associates for SR 0011 and SR 0433 be honored.

The Board considered correspondence with quote from the independent auditing firm of Smith Elliott Kearns & Company, LLC, to perform the annual state audit of the Township's Section 125 Plan for years ended 2007 and 2008. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize Smith Elliott Kearns & Company, LLC to perform the annual state audit of Township Section 125 Plan years ended December 31, 2007 and December 31, 2008; and, authorize the Chairman to sign the *Letter of Understanding* for same.

The Board considered correspondence with quote from the independent auditing firm of Smith Elliott Kearns & Company, (SEK&Co) LLC, to perform an audit of the FEMA Hazard Mitigation Grant for year ended December 31, 2008. Supervisor Burns stated that he is getting ready to close out the grant, the residents are gone, the site is 90% complete, with still some filing of paperwork to be done yet, questioned whether the Board would want to wait and ask SEK&Co to perform one audit for 2008 and 2009 rather than the cost of one audit now and a smaller audit at the closeout of the grant in 2009. The Board discussed whether to have an audit now and then another later or wait until later when all is done and have one audit and the times expected to have everything done. Supervisor Burns stated that an extension was requested and granted by FEMA. Supervisor Burns noted the audit was not required by FEMA but the Township wanted an audit done of the Grant program. The Township Secretary noted in SEK&Co's letter they expected to begin the audit in April 2009 and completed by July 2009. The Board discussed changing the dates when the audit is to be performed one time rather than twice. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted that Smith Elliott Kearns & Company, (SEK&Co) LLC be authorized to perform an audit of the FEMA Hazard Mitigation Grant for year ended December 31, 2008, and, also, the ending of the grant program in 2009. Further, the Board authorized SEK&Co to commence the audit June 15, 2009 and complete and submit their report to the Board by September 15, 2009, and authorize the Chairman to sign a letter of intent to SEK&Co.

The Board reviewed the January 2009 Monthly Report for the Fayetteville Volunteer Fire Department Fire Police, as submitted. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Fayetteville Volunteer Fire Department Fire Police January 2009 Report be accepted as submitted.

The Zoning Officer presented a request for review time extension of ninety (90) days from TME Surveying, LLC for the William Mills Subdivision Plan; current time expires February 19, 2009. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted the request for review time extension for William Mills Subdivision Plan be granted an additional ninety (90) days commencing February 19, 2009, forward.

The Zoning Officer presented a request from Jim Maun of Wm. A. Brindle Associates, Inc., on behalf of Phil Coblentz for the Deer Crossing Subdivision Plan; current time expires February 20, 2009. Supervisor Shetter asked how long this subdivision had been getting extensions and the Zoning Officer noted it was not the first. The Chairman asked what was the holdup and the ZO stated that Mr. Maun indicated they were in the process of re-submitting the plan. Supervisor Shetter recommended the developer be put on notice that if no indication was given the project was moving forward, then the plan would be placed under closer scrutiny. Following review and discussion of the request, on a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the request for review time extension for the Deer Crossing Subdivision Plan be granted an additional ninety (90) days commencing February 20, 2009 forward; and, also, the developer be advised that if some progress is not shown and what is the holdup, the Board will take a hard look at granting any further extension for this subdivision.

The Zoning Officer reviewed the Monthly Zoning Office Report for January 2009 and it was the consensus of the Board the Report shall stand approved as presented.

The Assistant Zoning Officer presented a request for bond release from East Fayetteville Auto Sales; Township currently holds bond in amount of \$3,800.50 plus accrued interest. The AZO stated the site has been inspected and a copy of the Township Engineer's review was included with a copy of the request. Mr. Lambert noted the developer be reminded of his responsibility regarding proper maintenance of the small infiltration system and recommended approval. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted the request for bond release for East Fayetteville Auto Sales be granted.

The Assistant Zoning Officer presented a request for bond release for the Christopher Washabaugh Land Development Plan; property located at 162 Farm Credit Drive; Township currently holds bond in amount of \$8,464.50 plus accrued interest. The AZO stated the site was inspected by the Township Engineer and his comments were included with a copy of the request. Mr. Lambert stated all the public improvements are in place but did note that due to the season no vegetation is present and the site was just recently completed. He further noted the developer should be reminded of establishing vegetation and any erosion should be protected and remind him of his responsibility of maintenance. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the bond release request for the Christopher Washabaugh Land Development Plan be granted in the amount of \$8,464.50 plus accrued interest and be returned to the developer with a letter advising him he must maintain the vegetation not yet established and all erosion around the inlet box be addressed.

The Assistant Zoning Officer presented a 2-lot Preliminary Subdivision/Land Development Plan for DLL Properties, LLC; property located off Sunset Pike; subdivision of one lot into two lots; propose warehousing operation on each lot; Phase I a small warehouse on each lot; Phase II is proposed expansion of Phase I. Comments from the *Approval Checklist*, a copy being provided to each Supervisor, were as follows: Franklin County Planning Commission reviewed with no comment (12-31-08); Greene Township Municipal Authority approved (1-15-09); no action required regarding Sewage Enforcement Officer (12-19-08); Guilford Water Authority noted 'can serve' (1-5-09); HOP (Highway Occupancy Permit) required for access onto Sunset Pike; Franklin County Conservation District – 'adequate' (1-22-09); Township Planner reviewed and noted 'ok' (1-20-09); Township Engineer reviewed and noted 'ok' (2-9-09); Township Planning Commission reviewed at regular meeting held 2-9-09 and recommended approval subject to bonding, HOP permit, and traffic impact fees (total for all phases - \$79,659). Bonding for sewer, water, and stormwater will be required at final plan submission. Correspondence included with the plan requested the impact fees be revisited at a point in the future when more certain of the type of business in the buildings noting these were the preliminary plans. Supervisor Shetter stated a representative from Dennis E. Black Engineering was present at the Planning Commission meeting and he indicated that at final plan they will probably know who will be using the buildings and that is why the Planning Commission recommended that all comments be addressed at final. Following review and discussion, on a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted the 2-lot Preliminary Subdivision/Land Development Plan for DLL Properties, LLC be approved as presented with the conditions that at final approval stage the bonding and traffic impact fees be established and PennDOT approve and issue a Highway Occupancy Permit.

The Assistant Zoning Officer presented a 2-lot Final Subdivision Plan for Bradley L. Gsell; subdividing a portion off with residue; no use proposed for subdivided area and remaining areas will remain agriculture; no construction proposed. Supervisor Shetter asked the AZO if there were any dwellings on the lot being subdivided and the AZO confirmed there were not. On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Bradley L. Gsell 2-lot Final Subdivision Plan be approved as presented.

The Chairman noted that Mr. Gil Kendall, former Member of the Township Zoning Hearing Board had not submitted his resignation in writing in 2008 and now he has and asked it be noted for the record. On a motion by Todd E. Burns, seconded by Glenn O. Shetter, and by a vote of 3-0, the Board unanimously voted the Township receive the written resignation from former Zoning Hearing Board Member, Gil Kendall.

On a motion by Glenn O. Shetter, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 13790 through 13820, inclusive, to be paid from the General Fund; Check Number 1394 to be paid from the Electric Light Fund; and, Check Numbers 1614 through 1622, inclusive, to be paid from the Liquid Fuels Fund.

There being no further business before the Board, the Chairman adjourned the Meeting at approximately 7:46 P. M..

Respectfully submitted,

Secretary