

February 9, 2016
Scotland, PA 17254
Regular Meeting

The Greene Township Board of Supervisors met in regular session Tuesday, February 9, 2016 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA, following a Public Hearing regarding a request for Conditional Use Permit for solar energy conversion system to be installed on property of Diane Morrow, 687 Houser Road, Fayetteville, PA.

Present:

Todd E. Burns
Travis L. Brookens
Shawn M. Corwell

Gregory Lambert
Daniel Bachman
Diann Weller
Welton Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:10 P. M..

The Minutes of the Regular Meeting held January 26, 2016 were reviewed and Supervisor Travis L. Brookens asked that a correction be made: Page -4-, first paragraph, second line, with regard to his statement, it should read "... his concern was adding another driveway to a dead-end street." With that correction as noted, the Minutes shall stand approved and become part of the official record.

There was no public comment offered.

The Township Engineer presented a proposed Township Resolution that would authorize the Chairman to sign the Multimodal Transportation Fund (MTF) Grant Agreement with regards to specifically undertaking the maintenance and operation of Parkwood Drive as set forth in Paragraph 20 of the MTF Agreement, and that his signature assumes no financial responsibility or other obligation with respect to the construction of the improvements. He stated that Parkwood Drive is on schedule and that it is anticipated bid documents will be distributed between the middle and end of February, on schedule as well. He noted one of the housekeeping issues with PennDOT distributing grant funds is the Township ensures to authorize the Chairman to sign the portion of the Agreement that relates to what the Township is undertaking. The Solicitor stated that after his initial review of the proposed resolution, he had requested to make a revision and that was done promptly; that being, the Township would maintain that portion within the Township boundaries and nothing else. Supervisor Brookens noted that due to the (State) budget issue and if funding was not released, asked if there were any provisions provided the Township would not be liable for the total cost of the project; very concerned regarding the budget issue. The Solicitor stated that would be something that Mr. Salzman would handle in the bid documents, was a valid concern, and would check to be sure that matter is correctly handled and the Township would not be placed in such a situation. The Engineer stated he will be attending a meeting within a week, felt the funding was secure and already set aside by the State, but would check to be sure. Supervisor Brookens again stated his concern that if the road that is to be constructed would not receive all the funding anticipated and then the Township would be held liable for the entire construction cost. Supervisor Corwell and the Chairman agreed with Supervisor Brookens'

concern. Following review and discussion, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution 8-2016** authorizing the Chairman to sign the Multimodal Transportation Fund (MTF) Grant Agreement with regards to specifically undertaking the maintenance and operation of Parkwood Drive as set forth in Paragraph 20 of the MTF Agreement, and that his signature assumes no financial responsibility or other obligation with respect to the construction of the improvements.

Supervisor Corwell noted that during the winter storm in January one of the plows was severely damaged and no longer could be utilized. He referred to a quotation for a new plow off PA CoStars Contract in the amount of \$9,813.95 which was the same price as another new plow recently purchased. Delivery for the previous new one is estimated at 3 to 4 months with this damaged plow to be handled through an insurance claim. The Chairman asked if any credit would be applied to the new plow and Supervisor Corwell stated there would. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to approve the purchase of one new Falls snow plow through PA CoStars Contract in the amount of \$9,813.95 as presented.

The Chairman stated the Township releases recreation donations on a yearly basis to four youth leagues who own and operate property in the Township that offer athletic opportunities to youth; all leagues are 501C Non-Profit Organizations. Supervisor Corwell commented they are good organizations the Township assists and the leagues offer services to the youth of the Township. Supervisor Brookens agreed and further commented they certainly provide needed services; additionally, until a few years ago, the Township was the major contributor to assist the leagues with associated costs and that it is great the Township provides funding, otherwise the leagues probably would not be able to operate as they do. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the release of the 2016 recreation donations as presented.

Each Board Member received and reviewed a copy of the 2015 Annual Activity Summary as submitted by West End Fire & Rescue with the Chairman noting it was a very extensive report. Supervisor Corwell stated that West End does an excellent job of keeping in touch with the Township during the year. He further stated there are currently 12 firefighters who live at the fire station; in fact they have so many members that last year they could not buy enough protective gear so the Township gave an extra donation towards that purchase. The Solicitor inquired as to why they (WEFR) had so many members and other fire companies did not. Supervisor Corwell noted on Page 7 of the Summary that a good portion of time is spent on training and explained that West End gives an individual four years to have all the necessary training where others require it all in one year. He further noted it also may reflect on the way in which they budget; the Summary noted only 17 fundraisers per year where other companies are constantly holding fundraisers; in this way, less fundraising gives more time for training. The Chairman stated that West End also draws in college students and if they stay active, West End provides housing. Supervisor Corwell expressed that West End is doing an excellent job and that they work very well with the Township. The

Chairman commented “first class organization all the way”. Following their review and comments, it was consensus of the Board that the 2015 Annual Activity Summary of West End Fire & Rescue shall become part of the official record.

Each Board Member received and reviewed a copy of the Fayetteville Volunteer Fire Department Fire Police Monthly Report for January 2016. It was consensus of the Board that the Report shall become part of the official record.

The Township Secretary presented Township **Resolution No. 9-2016** which specifies numerous Township records eligible for disposal per guidelines as set forth in the Municipal Records Manual. She stated a copy had been forwarded to the Township Solicitor for his review, stated he had reviewed it, and was satisfied with the **Resolution** as presented. Supervisor Corwell noted there is definitely progress being made in the loft area with various staff working on the records. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 9-2016** for the disposition of certain Township records as specified.

The Township Engineer presented a request for refund of remaining plan review escrow for the Brownsville Church of God, 1-lot Subdivision Plan, Project #15-016. He stated an original escrow of \$1,500 was received by the Township; \$541 expended in fees; a letter of request for refund of the remaining \$959 was received from the Church; there were no further fees required; therefore, he would recommend a full refund of the remaining \$959 and the check be made payable to “Brownsville Church of God”. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to grant the request for refund of the remaining plan review escrow for the Brownsville Church of God, 1-lot Subdivision Plan, Project #15-016, in the amount of \$959 and the check be made payable to “Brownsville Church of God”.

On behalf of the Sewage Enforcement Officer (SEO), the Township Secretary presented a request for refund of sewage permit application fee received from Stanley J. & Janice A. Burkholder. The Burkholders had applied for a sewage permit for property located at 2957 Grand Point Road but later decided to hook to public sewer. They initially paid \$425.00 but the SEO made two site visits and evaluated soil test probes for a total fee of \$120.00; therefore, he recommended a partial refund of \$305.00 be made to the Burkholders. The Chairman asked if the (public) sewer connection had been made and discussion ensued. During this discussion, Supervisor Corwell made contact with the Sewer Authority Manager who confirmed the sewer connection had been made. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request for refund of sewage permit application fee received from Stanley J. & Janice A. Burkholder in the amount of \$305.00.

The Zoning Officer presented and reviewed the Monthly Zoning Office Report for January 2016. Following review it was consensus of the Board the Report shall become part of the official record.

The Zoning Officer presented a request for waiver of Greene Township Code 85-51, *Requirement to Construct Sidewalks*, received from the Fayetteville Volunteer Fire Department, Project #16-005. The ZO stated a land development plan is in process at the Township; proposed construction of a multi-bay garage to the rear of an existing building; currently the front of the building is fully paved; no sidewalks presently other than the asphalt paving. He further explained that an existing small building is proposed to be demolished and a large multi-bay garage constructed and with a land development plan, sidewalks are required by the Ordinance. He stated that in the past the Board has approved similar requests with condition that if sidewalks were to be required in the future, then they would be required to be installed at this location as well. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request for waiver of Greene Township Code 85-51, *Requirement to Construct Sidewalks*, received from the Fayetteville Volunteer Fire Department, Project #16-005, with condition that if the Township were to deem it necessary to require sidewalks be constructed in the future, this property would be required to install sidewalks.

The Zoning Officer presented a request for review time extension until May 16, 2016 for White Church Meadows, Project #15-022, submitted by HLS (Hanover Land Services, Inc.) on behalf of their client; current deadline expires February 22, 2016. The ZO stated the land development plan is in process at the Township; Final Plan and first extension request received for this Plan. He noted the Plan was initially presented to the Township Planning Commission and there were extensive comments. Township staff met with the project owner and HLS regarding the requirements and the Township is currently awaiting a response. HLS is requesting an extension until May 16, 2016 which is approximately 84 days and the ZO stated that typically HLS has indicated a specific (extension) date in the past when submitting such requests. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request for review extension for White Church Meadows, Project #15-022, until May 16, 2016.

The Zoning Officer presented the Salter/Sheetz 1-lot Final Lot Addition/Subdivision Plan, Project #16-003; propose subdivision of a portion of the Salter property and then conveyed as a lot addition to the corner property; lot could stand alone as a subdivision. The ZO reviewed the *Approval Checklist*, a copy having been provided to each Board Member for their review: Franklin County Planning Commission – reviewed with no comment (1.21.16); Sewage Enforcement Officer – module previously approved; comments from both the Township Planner and Township Engineer attached; staff reviewed the plan on behalf of the Township Planning Commission and would recommend approval subject to receiving the required signatures as set forth in the Township Planner’s comments. The ZO stated those signatures were received this date via e-mail and when the Plan is approved the signatures would be obtained. The Township Engineer commented the Plan facilitates the consolidation of the larger Sheetz property and would recommend approval of the Plan. Supervisor Corwell inquired as to ‘house numbers’ as noted in the Township Planner’s comments and the ZO stated that nothing is going to be built at this time and a house number is assigned when a land

development plan proposing construction is submitted to the Township; an address has been assigned to Sheetz. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to approve the Salter/Sheetz 1-lot Final Lot Addition/Subdivision Plan subject to the Planner's comments being addressed.

The Township Solicitor stated he had no further comments to offer at this Meeting.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 23812 through 23846, one direct deposit, and three credit card payments, inclusive, to be paid from the General Fund; Check Numbers 3240 through 3242, and one online payment, inclusive, to be paid from the Liquid Fuels Fund; and, Check Number 2072 and one online payment, inclusive, to be paid from the Electric Light Fund.

There being no further business before the Board, the Chairman adjourned the Meeting at approximately 7:52 P.M..

Respectfully submitted,

Secretary