

April 22, 2014
Scotland, PA 17254
Regular Meeting

The Greene Township Board of Supervisors met in regular session Tuesday, April 22, 2014 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Todd E. Burns
Travis L. Brookens
Shawn M. Corwell

Gregory Lambert
Daniel Bachman
Diann Weller
Welton J. Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:00 P. M.. He then welcomed all those present, asked they be sure to sign in on the appropriate sheet, and further, if they were present to speak they state their name clearly so that it may be recorded.

The Chairman then introduced Mr. Douglas Bitner regarding presentation of the next item on this Meeting's Agenda. Mr. Bitner introduced himself to all those in attendance noting his positions of Assistant Chief for West Shore Emergency Medical Services (WSEMS) and Vice President of the Franklin County Emergency Medical Services Council (FCEMSC). He also introduced Mr. Ryan Elborn of the Fayetteville Volunteer Fire Department, also of the FCEMSC and present to assist with the presentations to be made. (Note: Also observed in attendance to assist with the presentations was William Fitzgerald, Fire Chief, Chambersburg Fire Department). Mr. Bitner stated his presence for three (3) very important reasons: (1) To celebrate the blessing from God that Thomas Geiman and Dennis Burkholder are healthy and able to be present at this Meeting. He stated that for those unaware, both men experienced critical medical events in August 2013 causing their hearts to stop beating. (2) To recognize the actions of family members present when these events occurred. The family members acted quickly to call 9-1-1 and summon emergency help; not only did they make the lifesaving call but also provided CPR to sustain the life of a brother in one case and husband in the other until trained and certified emergency medical responders arrived. (3) To recognize the emergency responders to both events. Mr. Bitner explained that the Emergency Health Services Federation, a regional office of the PA Department of Health, offers the *Clinical Save Commendation* for a state-certified medical responder who was primarily involved in pre-hospital clinical care of a patient who appeared pulse less and apneic, rendering appropriate advanced or basic life support intervention and treatment; and the patient was subsequently discharged from the hospital without significant neurological impairment. Mr. Bitner also was presenting a letter of recognition to the family members and responders who are not certified by the Department of Health but are part of what is referred to as the "Chain of Survival", noting these two family members were possibly the most important link in that chain. At this time Mr. Bitner asked those to come forward as he called their name (patients, family members, and responders). Incident #1 – August 8, 2013 – Mr. Thomas Geiman went into cardiac arrest, his wife Linda called 9-1-1. When first responder, Dylan Edmondson, arrived he provided Mrs. Geiman direction in how she could assist him in giving her husband CPR. Other responders who were directly involved in patient care of Mr. Geiman were: Firefighter Jason Bergeron – Station 4, EMT James Moe – Station 4, EMT Dave Olson – Station 4, EMT Micah Owens – CFD (Chambersburg Fire Department), EMT Randall Pryor – CFD, and Paramedic/PHRN Dave Ost – WSEMS.

Incident #2 – August 30, 2013 – Mr. Dennis Burkholder went into cardiac arrest, his brother Howard called 9-1-1 and initiated CPR. Responders who were directly involved in patient care of Mr. Burkholder were: EMT James Moe – Station 4, EMT Cameron Knotts – Station 4, EMT Randall Pryor – CFD, EMT Marshall Warden – CFD, Paramedic Jayme Keefer – WSEMS, and Paramedic Mike Bolinsky – WSEMS. Mr. Bitner proudly presented the emergency responders stating that some provide this service as volunteers and some provide as their career BUT regardless whether they receive a pay check or not, they are all Professional Emergency Responders and emergency servants to the community. An enthusiastic round of applause with standing ovations followed the two presentations. The Board of Supervisors then personally shook hands, thanked and congratulated each and every responder in attendance for their invaluable service in these two incidents. The Chairman then thanked everyone involved for attending and once again recognized the first responders' jobs and dedication they provide to the Township and its residents. He stated words could not explain not only what they endure and the sacrifice in their jobs. Board Member Shawn Corwell agreed with the Chairman adding to Mr. Bitner's comments regarding whether first responders are paid or volunteer noting the great amount of training they must have. He also thanked the family members who started the process of calling the 9-1-1 system and CPR and noted how the family members played a very vital role in the survival of their loved ones; more people need to step forward to assist. Board Member Travis Brookens again noted the actions of family members that greatly helped to save their loved ones. Member Brookens further encouraged the young people in attendance at this Meeting to obtain the education and training in CPR and be prepared, not knowing when they could be involved in an emergency. The Board also thanked Ryan Elborn who recently provided training to Township staff in CPR and also noted the Township's recent purchase of three AEDs (Automated External Defibrillators) to be placed strategically in Township buildings and at the Park, all initiated by the Township.

The Minutes of the Regular Meeting held April 8, 2014 shall stand approved as presented and become part of the official record.

The Chairman stated that at the April 8 Regular Meeting Sealed Bids to *Furnish and Install Aluminum Commercial Grade Fence at Township Park* had been opened and read and at that time the Board tabled any decision until they could further review the bids. He stated that four (4) bids had been received with Pro Max Fence Systems appearing to be the lowest Bidder at \$57,865; next, Perry Fence Company at \$59,110; Long Fence Company at \$68,136; and, Tyson Fence Company at \$70,359. The Chairman noted that following review of all bids there were two (2) items not provided in the Pro Max bid. Those items were clearly noted in the bid documents and only one of the two items was provided. He stated to receive that modification would change their bid at this time and the bid would be considered "incomplete" which was concurred by the Township Solicitor. The Solicitor stated the Township has the right to waive a requirement, however, the Bidder cannot change the bid and at this point the Township cannot allow that Bidder to add correspondence; they have failed to bid all items on the Specifications. The Chairman noted that Pro Max Fence's bid was not complete and then the Township would be required to consider the next lowest Bidder. Supervisor Brookens inquired if the next lowest Bidder had provided all requirements of the Bid Specifications; the Chairman stated, 'yes, they did'. The Chairman stated that it appears that Perry Fence Company did provide all items required in the Bid

Specifications, therefore, they would be considered next lowest bidder. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to award the Sealed Bid, *Furnish and Install Aluminum Commercial Grade Fence at Township Park* to Perry Fence Company at their total bid price of \$59,110, and not to Pro Max Fence Systems, apparent low bidder, due to Pro Max non-compliance to the Specifications.

The Chairman noted the presence of several students attending this Meeting as required by their Civics class. He asked the students to each introduce herself/himself. After they had done so, he informed the students that if they had any questions regarding the Meeting's proceedings to feel free to ask during the Meeting or they could come forward after the Meeting and do so.

The Board considered the advertisement and receipt of sealed bids for *2014 Road Striping and Marking of Township Roadways*. The Chairman noted this is done on an annual basis and must be bid out. On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to authorize the Township Secretary to advertise the receipt of sealed bids for Road Striping and Marking of Township Roadways for the year 2014; said bids to be received no later than 3:00 P.M., prevailing time, May 27, 2014, at the Township Office and then opened and read aloud that evening at the Regular Meeting at 7:00 P.M., prevailing time, in the Greene Township Municipal Building Meeting Room, 1145 Garver Lane, Scotland, PA.

The Township Engineer, Gregory Lambert, presented and requested the Board to consider approving and executing the PennDOT Supplemental Engineering Agreement for the Rts 11/997 Intersection Improvement Project in the amount of \$37,896.77. He stated the Township was going through an environmental clearance for this project and it was determined that an additional archeological study on the south side of Rt. 997 at the Greenvillage Road intersection would be required. He noted the Project Environmental subcontractor on this project had initially proposed a fee in excess of \$60,000. The Engineer then went back to PennDOT and informed them the Township did not have this excess amount budgeted and asked them for more funding. He stated communications have gone back and forth for about four months and that PennDOT has agreed to provide additional funding to include archeological study. Also included in the supplemental funding is work for project management and alternative funds to cover a noise study that had to be done for a total of \$37,896.77. He stated the increase will finish the preliminary engineering design and then the project will move on to final design. The Chairman inquired as to the Township's share and the Engineer stated there would be no cost to the Township after the Agreement is executed. The Chairman inquired as to the contractor for the archeological dig and the Engineer referred to parts in the Agreement (of which each Board Member had received a copy) where that information could be found. Board Member Shawn Corwell inquired as to a projected date to start and the Engineer stated that the ASC Group (environmental subcontractors) had agreed to be available since April because PennDOT has been returning with several minor changes but trying to keep ASC available so they could move in as soon as possible; they cannot move in until the Supplemental is executed. Board Member Brookens inquired how much work had been completed with regard to the environmental portion and the Engineer stated the underground is all done and the only item left to be done is this;

archeological dig information is in place; the roadway design is complete and in place and upon completion of the archeological dig, the project will move to the final design phase. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve and execute the PennDOT Supplemental Engineering Agreement for the Rts 11/997 Intersection Improvement Project in the amount of \$37,896.77 as presented by the Township Engineer.

The Township Engineer, Gregory Lambert, presented a request to accept the Transportation Impact Fee Advisory Committee's recommendation to amend the Transportation Service Area boundaries and correspondingly update the Impact Fee Schedule. The Engineer stated the Committee had met February 20 and had recommended to revise boundary lines so that more funding could become available to support projects alleviating congestion in and around Exit 17. The Engineer presented maps of the Township indicating the current Transportation Service Areas and the proposed new Areas when the boundary lines have been moved to better utilize funds. The Engineer noted that presently there is only about \$14,000 in the service area around Exit 17 and if boundary lines for Areas 1, 4, 5, and 6 were moved, those funds would be eligible to improve that corridor. He stated the Impact Committee had voted to recommend the boundaries be revised accordingly and the impact fees were re-calculated accordingly; the re-adjusted fees are complete and would be assessed on the "per trip" basis. The Chairman inquired of the Township Solicitor that if the fees had been previously set by Ordinance then it would be necessary to have a new Ordinance and the Solicitor stated 'yes'. The Chairman also inquired if the boundaries were described in the (Township) Code and the Zoning Officer stated 'yes'. The Township Solicitor informed the Chairman that he would need to verify whether a new ordinance would be required or not and if the boundaries are part of the ordinance, that would mean if they have to change the ordinance, they would have to change the Code. The Solicitor began a brief review of the initial paragraph of the Ordinance and Code Book regarding the boundary descriptions and stated because of the presence of the current descriptions, a change would have to be made to the Ordinance and Code Book. The Board discussed the next steps to be taken. Board Member Brookens asked for verification on TSA-7 regarding a small corridor to the Adams County line – road right-of-way corridor – and the Engineer stated there was no need to make any changes at Caledonia Park and Michaux State Forest. The Engineer noted constraints in establishing the boundaries' required certain size and certain number of projects which needed to be taken into consideration. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to accept the Transportation Impact Fee Advisory Committee's recommendation to amend the Transportation Service Area boundaries and corresponding fee schedule and also to authorize the Township Solicitor to prepare an ordinance (regarding these changes).

The Township Engineer, Gregory Lambert, presented a second request to accept the Transportation Impact Fee Advisory Committee's recommendation to extend the project construction schedule by three (3) years. He noted that each project has a time line per a study done in 2007; if the project(s) are not done within that time the funds must be returned. This was done previously in 2011 and the Township wants to extend each project another three (3) years and that will preserve the funds in the Capital Improvement Plan. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L.

Brookens, and by a vote of 3-0, the Board unanimously voted to accept the Transportation Impact Fee Advisory Committee's recommendation to extend the project construction schedule by three (3) years.

The Township Engineer presented a request for refund of remaining plan review escrow from Bradley L. Gsell, Project #13-013. He noted a correction to the final amount to be refunded following one final review hour needed to be charged to Mr. Gsell's escrow amount thus lowering the total (and final) refund due of \$1,055. The Engineer noted that an original escrow of \$1,500 was received; a *total* of \$445.00 was expended in fees; no amount being retained; therefore, he recommended a full refund of the remaining \$1,055 with the check being made payable to Bradley L. Gsell. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to grant the request for refund of the remaining plan review escrow from Bradley L. Gsell, Project #13-013, in the amount of \$1,055 and the check be made payable to Bradley L. Gsell.

The Zoning Officer presented a request from Letterkenny Industrial Development Authority (LIDA) regarding acknowledgement of Phase 4 Land Transfer Parcels which were created by the turnback of Army property to LIDA. The ZO read the note as shown on the plan regarding the deed descriptions and then being recorded at the Court House. He noted the first plan consists of two (2) parcels located off Sandbag Road (Parcels 4-92 and 4-93). The Chairman asked the Applicant if he had anything to add. Mr. Kip Feldman of LIDA stated they had submitted the plans (both this and the next item appearing on this Agenda being of the same nature) to County yesterday and they were approved today (this date). The Chairman stated that basically it is a land change from government to LIDA and in this particular case the Township does not have much say in the matter. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to acknowledge the Phase 4 Land Transfer Parcels to LIDA.

The Zoning Officer presented a request from Letterkenny Industrial Development Authority (LIDA) regarding acknowledgement of Phase 5 Land Transfer Parcels which were created by the turnback of Army property to LIDA and noted it is the same situation as the previous item on this Agenda, identified as Phase 4 Land Transfer Parcels. This plan consists of 23 parcels for a total of 83+/- acres and located in the warehouse district. Mr. Kip Feldman of LIDA stated he had nothing further to add and it is the same as the first plan submitted. The Chairman asked Mr. Feldman how long this process had taken and Mr. Feldman replied that Phase 5 had taken 6-1/2 years to get through the federal process noting it was supposed to be completed in 2005. The Township Solicitor stated that Greene Township regulations would now apply with this land transfer. Board Member Travis Brookens asked Mr. Feldman what was remaining in the warehouse district to be conveyed, was there anything else and Mr. Feldman replied there are two (2) parcels, Buildings 37 and 47; currently being leased and occupied by the government. Mr. Feldman stated that everything east of Coffey Avenue has been transferred and further described the other phases as to locations. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Greene Township acknowledges the Phase 5 Land Transfer Parcels as presented.

The Township Solicitor had no further comment to offer at this Meeting.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 21368 through 21401, inclusive, to be paid from the General Fund; Check Number 2035 to be paid from the Electric Light Fund; and, Check Numbers 3108 through 3112, inclusive, to be paid from the Liquid Fuels Fund.

There being no further business before the Board for this Meeting, the Chairman adjourned at approximately 7:57 P.M..

Respectfully submitted,

Secretary