

September 25, 2012  
Scotland, PA 17254  
Regular Meeting

The Greene Township Board of Supervisors met in regular session Tuesday, September 25, 2012 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Charles D. Jamison, Jr.  
Todd E. Burns  
Travis L. Brookens

Gregory Lambert  
Daniel Bachman  
Diann Weller  
Welton J. Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:00 P. M..

The Minutes of the Regular Meeting held September 11, 2012 shall stand approved as presented.

Supervisor Todd E. Burns, Township representative to the Franklin County Tax Collection Committee (TCC), presented a proposal from the TCC that the Franklin County Area Tax Bureau (FCATB) be re-appointed as Franklin County TCC's Tax Officer beginning January 1, 2013 through December 31, 2016 with the cost of collection not to exceed 2.2% annually. Further, if it should be anticipated that such costs will exceed the stated benchmark, FCATB representatives must appear before the TCC to request a dispensation in the absence of which the not-to-exceed figure of 2.2% must be adhered to. Supervisor Burns stated that FCATB was appointed to collect taxes for the Townships, County, and other municipalities through TCC. He noted correspondence received (each Board Member was given a copy) that outlined the Bureau's performance over the last three (3) years noting that taxes in 2011 were collected at 2.2%; 2012 dropped to 2%; proposes 2013 to be collected at 1.8%. The TCC would oversee the Tax Bureau and the Tax Bureau would continue to collect from 2013 through 2016 with the rate modified not to exceed 2% over the course of those years through 2016. Supervisor Burns noted that prior to the merger, Greencastle Antrim School District (GASD) and Waynesboro Area School District (WASD) were paying much higher rates to have EIT collections. Supervisor Burns stated the Tax Bureau has done a very good job of collecting and have very reasonable if not the lowest collection rates; further, FCATB is on target to do the same this year at 2.2% and have always distributed funds promptly. Supervisor Burns noted that when proposals were first received regarding a tax collecting agency, a company called Syntax which is another collection agency in the State, had submitted a quote; however, both he and the Chairman stated they have received reports of much higher collection rates as well as a long delay in any funds being disbursed to the clients they serve. Supervisor Burns stated the current contract with FCATB is until 2013 and what is going to be voted on will be through 2016 with a not-to-exceed collection rate of 2.2% and was asking direction from the Greene Township Board of Supervisors how they wanted Greene's vote, either nay or yea. Supervisor Travis Brookens asked if there was any anticipation for the coming term of any other rates or had any reservation of looking into that rate and Supervisor Burns stated that TCC had discussed that possibility and noted that FCATB is "not for profit". He stated monies coming in are then being disbursed to the appropriate municipalities and the rate will not exceed 2.2% or could be at 2%; presently, 2%

is State's lowest rate. The Chairman stated that Mr. Clapper (Executive Director of FCATB) and his personnel have done an excellent job. Supervisor Burns stated a cost reduction will be the Bureau going to a computerized system; the original cost of doing so was \$120,000 but if a program is written in-house that would collect taxes and FCATB has personnel to perform the work, then the cost would perhaps be \$30,000 as opposed to the \$120,000 that also had a \$24,000 a year cost for administration, etc; much less if FCATB handles. Supervisor Brookens asked if the computer system would hinder payments and Supervisor Burns stated the municipalities would continue to receive their monies on time. The Chairman stated he felt the computer system should better streamline the monies. Supervisor Brookens asked if the Bureau could consider adding to the program to expedite monies being electronically deposited and getting monies to municipalities quicker. Following review and consideration, on a motion by Travis L. Brookens, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted the Tax Collection Committee appoint the Franklin County Area Tax Bureau to collect the earned income tax for the period of January 1, 2013 through December 31, 2016 and the rate of collection not increase more than 2.2% during that time.

Township Engineer Greg Lambert presented and reviewed information, a copy of which was distributed to each Board Member, regarding an opportunity for the Township to apply for recycling grant funds for year 2011. He stated that Township employee, Gina Griffith, had collected information regarding recycling throughout the Township and he did a quick calculation of the amount the Township could apply for which is \$2,760 but it would be contingent upon various limitations having to be met which include, but may not be limited to: grants are awarded based on the **weight** of source-separated recyclable materials that were recycled or marketed in the previous calendar year and the population of the municipality; have a residential and business recycling education program; have a program of enforcement that periodically monitors participation, receives complaints and issues warnings for required participants and provides fines, penalties, or both, in its recycling ordinance; sponsor a program, facilitate a program or support an organization to address illegal dumping and/or littering problems. Mr. Lambert informed the Board he was bringing this to their attention for the allowable year but cautioned the Board of the various limitations, further noted the deadline is October 1, and if the Board wanted to apply, then the Board would have to appoint someone to sign the grant application. Supervisor Burns asked Mr. Lambert if the grant award amount shown on his handout was the limit and Mr. Lambert stated 'yes' because the state is trying to extend the life of the program so only 60% is being funded. Supervisor Brookens asked if the Township was meeting the required limitations now and Mr. Lambert stated the Township would be required to meet the requirements and again referred to his handout as to those requirements. The Chairman noted that having to meet the limitations would exceed the small grant amount. Supervisor Burns noted that monitoring would need to be done of the many haulers that conduct business in the Township. The Chairman noted there is no commercial recycling and that would be very difficult to monitor. Supervisor Burns noted the Township already has a recycling program to encourage recycling. The Chairman referred to the other limitations that (PA) DEP will require (i.e. collecting leaves, etc) and stated he did not feel the small amount of grant money available at this time could be warranted. Following review, consideration, and discussion, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Municipal Recycling Program Performance Grant be denied as far as applying at this time.

Township Engineer Greg Lambert informed the Board the Township would be required to complete an engineering study and forward to PennDOT with regard to the proposed Exit 17 (Walker Road) and Interstate 81 (I-81) Intersection Improvement Project. He stated he had received three (3) technical proposals regarding the Project; namely, (1) McMahon & Associates; (2) Traffic, Planning & Design (TPD); and, (3) Erdman Anthony Associates. Mr. Lambert stated that after reviewing all proposals submitted, he has no problem with continuing now to obtain a price for said services. He stated that all firms are competent and able to do the project; McMahon gave a schedule of nine (9) months in length; the timeframe of the project is crucial; and, Mr. Lambert stated that during his review, he noticed they (McMahon) were aggressive and could meet the requirements. He stated that TPD, who was awarded the engineering work for the Intersection Improvement Project at Rts 11 and 997, gave a schedule length that was longer than the other two firms which may be attributed to their work with the 11/997 Project. Mr. Lambert stated the next step in the process is to accept price proposals. The Chairman asked if the Township would have any further input regarding the price proposals submitted and Mr. Lambert stated that if the price proposal is too high then the Township could negotiate after being received. Supervisor Burns noted it would be nice for the Board to review the proposals even though Mr. Lambert has reviewed, and he is also interested in the high schedules as to the time lengths proposed; he also noted the time frame of the project completion being crucial. The Chairman stated the nine-month schedule appears to be somewhat in line with the Borough performing their work. The Chairman further stated he has reviewed and is somewhat concerned with the price after a firm is chosen but if that can be negotiated, he may feel more comfortable. He suggested the Township could hold any decision making until another meeting so the remaining two Board Members would have time to review in detail the proposals received. Supervisor Brookens stated he would also like more opportunity to review the proposals. Following review and discussion, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that consideration to award engineering contract for Exit 17 (Walker Road) and Interstate 81 (I-81) Intersection Improvement Project be tabled until the October 9 (2012) Supervisors Regular Meeting to allow time to review the proposals received.

The Township Engineer presented a request for bond release for Rutter's Farm Store #5; property located along Route 30 East (Fayetteville); bond for public improvement stormwater in amount of \$5,500. Mr. Lambert stated he had inspected the completed work as well as Mary Ann Shaffer of Franklin County Conservation District had inspected the plantings and both are satisfied with the completed work. Therefore, Mr. Lambert stated he would recommend release of the full bond amount of \$5,500. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the request to release the bond for Rutter's Farm Store #5 in the amount of \$5,500 be granted.

The Township Engineer presented a request for bond release for Salem Road Village; bond in the amount of \$29,590 being held and is in place to guarantee the proper completion of four remaining work items outlined on Engineer's punch list dated March 8, 2011. Mr. Lambert stated he had inspected the completed corrective work for these four items. He also stated that Mary Ann Shaffer of Franklin County Conservation District had also inspected the corrective action and found it to be completed as well. Therefore, Mr. Lambert stated he

would recommend releasing the bond in the full amount of \$29,590. The Chairman asked for verification from Mr. Lambert that he had been to the site recently and Mr. Lambert stated he had been to the site both the day before and this date and everything had been taken care of as required. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the request for bond release for Salem Road Village in the amount of \$29,590 be granted.

The Chairman stated that prices had been obtained and reviewed to purchase the following: server and software; off-site backup storage; LaserFiche support; document scanner; and technical services. Supervisor Burns noted the server has been needed to be upgraded and the Chairman further noted that off-site backup storage at \$30 per month is additional. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the purchase of the following items as quoted on the proposal received: server and software; off-site backup storage; LaserFiche support; document scanner; and technical services.

The Zoning Officer presented the 5-lot Final Subdivision/Land Development Plan for Brownsville Church of God submitted for re-approval of the revised plan; property located at the intersection of New Land and Route 30 East (Fayetteville); located in both the R-1 (Low Density Residential) and HC (Highway Commercial) zoning districts; propose construction of church and residential lots. The Chairman asked if the plan had been released from the Township and the ZO stated 'no'. The ZO stated that minor revisions had been made but even though they were minor in nature, he had requested a new set of revised plans and noted all reviewing agencies had received a copy of the revised plan and found them to be consistent with the previous submittal. The ZO explained that four (4) previous conditions stated in the approval letter dated July 30, 2012 would still be in effect as required by the Board's action at their meeting held July 24, 2012. The Chairman asked if the HOP (Highway Occupancy Permit) had been received to date and the ZO stated he had not seen an official copy of the Permit to date. Supervisor Brookens noted to the Township Engineer of a difference of \$11.00 between his memo dated July 24, 2012 and the approval letter; Mr. Lambert stated he would check and verify which amount is correct. The Township Solicitor stated that in reference to the difference, the Board could release the bond in the correct amount after being verified by the Township Engineer. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Brownsville Church of God 5-lot Final Subdivision/Land Development Plan be granted re-approval of the revised Plan with the condition that all previous conditions be met; namely, improvements proposed by the plan be properly bonded and posted; proof of PennDOT HOP receipt must be submitted to the Township; recreation fees in lieu of dedicated recreational area be paid at the time of permit application; transportation impact fee of \$9,774 for development of church property and transportation impact fee for each individual single family residential lot of \$1,086 per lot all be paid at time of land use permit issuance.

The Zoning Officer presented a 1-lot Preliminary Land Development Plan for LIDA Parcel 27B; property located at intersection of Coffey and Opportunity Avenues; property located in the HI (Highway Industrial) zoning district; propose parking off Opportunity Avenue. The Zoning Officer reviewed the *Approval Checklist* with the Board, each Member having received a copy for their review: Franklin County Planning Commission – reviewed with no comments (6-23-12); Greene Township Municipal Authority – n/a; module previously approved by PA DEP (7-16-99); Guilford Water Authority - n/a; Franklin County General Authority – approved (8-7-12); Franklin County Conservation District noted as ‘adequate’ (9-14-12); Planner’s comments as outlined on his correspondence dated August 2, 2012 have mostly all been completed and the waiver for sidewalk construction has been granted; Township Planning Commission – reviewed at their Meeting held July 9, 2012 and recommended approval subject to comments of the Township Engineer, Township Planner, and Franklin County Conservation District. The Township Engineer briefly reviewed his comments and recommended approval of the plan upon satisfaction of the Planner’s comments; stormwater bonding will be determined at time of final plan approval; transportation impact fee of \$22,545 will be required. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that LIDA Parcel 27B, 1-lot Preliminary Land Development Plan, be approved as presented and all comments from both the Township Planner and Engineer be addressed on the final plan when submitted.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 18129 through 18158, inclusive, to be paid from the General Fund; and, Check Numbers 2120 through 2123, inclusive, to be paid from the Liquid Fuels Fund.

There being no further business before the Board for this Meeting, the Chairman adjourned at approximately 7:54 P.M..

Respectfully submitted,

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Secretary