

The Greene Township Board of Supervisors met Monday, January 6, 2020, at 3:00 P.M., to conduct their Annual Re-Organization Meeting at the Township Municipal Building, 1145 Garver Lane, Scotland, Pennsylvania.

Present:

Travis L. Brookens
Shawn M. Corwell

Diann Weller

Visitors: See list

The meeting was called to order by current Vice Chairman Travis Brookens in the absence of the Chairman due to illness and noted the Meeting was being recorded for accuracy purposes.

There was no public comment offered at this time.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, Todd E. Burns was elected as Chairman of the Board of Supervisors for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, Travis L. Brookens was elected as Vice Chairman for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, Todd E. Burns was elected as Roadmaster/Director of Public Works for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, the remaining two (2) Board Members, Travis L. Brookens and Shawn M. Corwell, were elected as Assistant Roadmaster(s)/Assistant Director(s) of Public Works for the year 2020.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, with there being no other nominations, and by a vote of 2-0, Shawn M. Corwell, was elected as Office Administrator for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, the remaining two (2) Board Members, Todd E. Burns and Travis L. Brookens, were elected as Assistant Office Administrators for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, Travis L. Brookens was elected as Director of Parks and Recreation for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, with there being no other nominations, and by a vote of 2-0, the remaining two (2) Board Members, Todd E. Burns and Shawn M. Corwell, were elected as Assistant Director(s) of Parks and Recreation for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted that Township Supervisors, Todd E. Burns, Travis L. Brookens, and Shawn M. Corwell, be affirmed as working Township employees for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to approve Township **Resolution No. 1-2020** that in the event of a decision of the Board of Supervisors, the Chairman of the Board is authorized to execute, on behalf of the Board, such documentation as may be appropriate to evidence the decision of the Board.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Diann Weller as Township Secretary; Lindsay Loney as Township Treasurer; Diann Weller and Gina Griffith as Assistant Township Treasurers; Gina Griffith as Administrative Assistant/Assistant Township Secretary; and, Lindsay Loney as Assistant Administrative Assistant/Assistant Township Secretary; all positions for the year 2020; and, the bond amount for each position be set at \$2,000,000.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to set a bond amount of \$5,000 each for the following positions for year 2020: Roadmaster/Director of Public Works and Assistant Roadmaster(s)/Assistant Director(s) of Public Works; Office Administrator/Assistant Office Administrator(s); and Director of Parks and Recreation and Assistant Director(s) of Parks and Recreation.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint the following financial institutions to hold deposits and/or investments for the Township for the year 2020: Orrstown Bank, John Hancock, and, Wells Fargo Advisors.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to require a pledge of security from any financial institution holding deposits, and/or for investments, CDs, etc, for year 2020, to include Orrstown Bank, John Hancock, and Wells Fargo Advisors.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted that Kurt Williams of Salzmann-Hughes, PC, be appointed as Township Solicitor for the year 2020; and, appoint Welton J. Fischer as Solicitor to the Township Planning Commission for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to re-appoint Vincent Elbel as Township Sewage Enforcement Officer for year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint the following engineering firms for year 2020 for professional services: Martin & Martin, Inc.; HRG (Herbert Rowland & Grubic); ECS Limited (Dams and Waterways); YSM (yost strodoski mears); Brehm-Lebo Engineering, Inc.; and, Rettew.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to re-appoint William Green as representative to the Township Vacancy Board for year 2020.

On a motion by Supervisor Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to approve the following changes to current Planning Commission Members so that each Member's term will now expire a different year: Rich Fogal, term to now expire December 31, 2020; Ralph (Kip) Feldman III, term to now expire December 31, 2023; and, Brian Kuhns, term to now expire December 31, 2024.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to re-appoint Glenn Watson to the Township Zoning Hearing Board, term to now expire December 31, 2022.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to re-appoint Steve Coldsmith to the Township Municipal Authority, term to now expire December 31, 2024.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to re-appoint Smith Elliott Kearns & Company, LLC as its independent auditing firm for year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Shawn M. Corwell as the Township Emergency Management Coordinator and Mr. Michael Balsley and Mr. Kevin Myers as the Deputy Emergency Management Coordinators, respectively, for year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to adopt Township **Resolution No. 2-2020** to allow the Township to purchase items (i.e. vehicles, equipment, etc) from State contracts for year 2020.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 2-0, the Board unanimously voted to adopt Township **Resolution No. 3-2020** and appoint each Township Supervisor as the *Designation of Agent* for the Township in the event of severe weather reimbursements from federal and/or state agency(ies).

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to designate the Supervisors Regular Meetings be held the second and fourth Tuesday of each month with the exception of April 28 when the meeting will be scheduled to be held on April 29 due to the Township being closed on Primary Election Day (April 28). The second Tuesday meeting will be held at 7:00 P.M., prevailing time, and the fourth Tuesday meeting will be held at 12:00 Noon, prevailing time, with the exception of April 28 which will be held on April 29; and, the location will be the Greene Township Municipal Office Building, 1145 Garver Lane, Scotland, PA. Work sessions will be advertised and held as needed.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Travis L. Brookens as the Township representative to the Letterkenny Army Depot Restoration Advisory Board with two remaining Board Members serving as Alternates for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Shawn M. Corwell to the Regional Ambulance Committee with two remaining Board Members serving as Alternates for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Travis L. Brookens to serve as representative on the Council of Governments with two remaining Board Members serving as Alternates for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Shawn M. Corwell as representative to the Franklin County Emergency Services Alliance with Travis L. Brookens and Todd E. Burns serving as Alternates for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to appoint Todd E. Burns as representative to the Franklin County Tax Collection Committee with Travis L. Brookens serving as Alternate for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted that Todd E. Burns serve as the Township's representative to the Franklin County Area Tax Bureau with Travis Brookens serving as Alternate for the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to approve equipment rental charges for year 2020 with the tar kettle amended that material used by the tar kettle will be invoiced to the rental fee separately.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to authorize the Township Treasurer to pay invoices due between meetings with either Chairman or Board Member approval during the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to authorize the Roadmaster/Director of Public Works, Assistant Roadmaster(s)/Assistant Director(s) of Public Works, Office Administrator, Assistant Office Administrator(s), Director of Parks and Recreation, or Assistant Director(s) of Parks and Recreation, the maximum expenditure of \$5,000 without full Board approval during the year 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to certify delegates to the State Association Annual Conference as the three (3) Board of Supervisors, Township Engineer, Township Solicitor, Township Secretary, and Township Treasurer, to be held in Hershey, PA, May 3-6, 2020; designate Todd E. Burns as the Township's voting delegate and Travis L. Brookens as alternate voting delegate; and, designate the mileage rate at the current IRS mileage rate at the time of the Conference.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to acknowledge receipt of the Active Volunteer Firefighter Roster for Fayetteville Volunteer Fire Department for 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to acknowledge receipt of the Fayetteville Volunteer Fire Department Special Fire Police Roster for 2020.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 2-0, the Board unanimously voted to acknowledge receipt of the Franklin County Emergency Air Unit Company 10 Roster for 2020.

Supervisor Brookens inquired as to appointment of Solicitor to the Township Zoning Hearing Board and it was noted that appointment is done by the Zoning Hearing Board Members at their next meeting and then advise the Supervisors of their action so the Board of Supervisors can take action at their next regular meeting.

Supervisor Corwell welcomed Mr. Kurt Williams to the "team" and noted it was great to have him working with the Township on legal matters. Mr. Williams acknowledged the welcome and stated he was looking forward to working with the Township.

Resident Glenn Shetter inquired as to what would determine the maximum expenditure discussed earlier at this meeting; was it total for year, individual, etc.

There being no further business before the Board for the 2020 Re-Organization Meeting, the Vice Chairman adjourned at approximately 3:40 P.M..

Respectfully submitted,

Secretary