

March 24, 2020  
Scotland, PA 17254  
Regular Meeting

The Greene Township Board of Supervisors held their Regular Meeting on Tuesday, March 24, 2020 at the Township Municipal Building, 1145 Garver Lane, Scotland, PA. (Note: Due to the Covid-19, all persons maintained an additional distance during this Meeting.)

Present:

Todd E. Burns

Travis L. Brookens

Shawn M. Corwell

Diann Weller

Kurt Williams (via teleconference)

Visitor: See list

The Chairman called the Meeting to order at 12:00 Noon noting one visitor in the audience.

The Minutes of the Regular Meeting held March 10, 2020 shall stand approved as presented and become part of the official record.

The Chairman presented Township **Resolution No. 5-2020** for consideration regarding authorization for employees' use of paid administrative leave during the Coronavirus (Covid-19) pandemic as ordered by State and Federal governments. Solicitor Williams commented this Resolution is a necessary and temporary change to the Township's Personnel Manual to allow the Township to pay staff who may be home, working full or part time from home, without losing benefits by using paid administrative leave. This codifies by resolution what the Township is already doing or what it is planning to do. Supervisor Brookens inquired if a term (of duration) was spelled out and Solicitor Williams noted it is in effect as long as the Board wishes it to remain in effect and can repeal at any time for any reason and at any time prior to the termination of the March 6, 2020 "Proclamation of Disaster Emergency", by Governor Wolf. There being no further comments or questions, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 5-2020** as presented.

The Chairman presented Township **Resolution No. 6-2020**, entitled "Proclamation of Local Disaster Emergency" and asked the Solicitor to explain this Resolution. Solicitor Williams stated this is being done in effect in two parts. This was originally to be used by either a Township or Borough that may have a Manager or Mayor and has been modified for Greene Township. He stated that some municipalities would have a Mayor, Manager, or Chairman who would issue the Proclamation if time sensitive. In this case, the Supervisors wish to do this as a full Board and all together as one. Solicitor Williams stated the law firm had prepared this Resolution in a two-step process which comes next in Item #5 on this Agenda. This allows for an individual, a Mayor or Manager or Chairman, to make the emergency proclamation by statute that can remain in effect no longer than seven (7) days until ratified by the entire governing body. This Resolution No. 6 establishes the emergency proclamation and Resolution No. 7 which will be next on the Agenda, is in effect a ratification of it *and* a ratification that keeps the emergency declaration in effect so long as either the Presidential Covid-19 or the Governor's declaration remains in effect. The Proclamation also allows faster procurement of

of needed supplies. The Chairman inquired if this would pertain to any costs to the Township or fire service. Solicitor Williams stated not yet but would make both eligible for funding that might mitigate. Solicitor Williams instructed the Township to prominently post (i.e. on Township website) and also notify PEMA (Pennsylvania Emergency Management Agency) the Township has adopted these two resolutions. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 6-2020** as presented.

In conjunction with the previous Township Resolution No. 6-2020, the Board considered Township **Resolution No. 7-2020**, entitled "Continued Proclamation of Local Disaster Emergency". On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 7-2020** as presented.

There was no public comment presented at this Meeting.

There were no Subdivision and/or Land Development Plans presented for this Meeting.

The Chairman presented and reviewed correspondence received from Dennis E. Black Engineering, Inc. requesting a review time extension of ninety (90) days on behalf of their client, Letterkenny Industrial Development Authority (LIDA); specifically, for the Cumberland Valley Business Park, Oak Grove Preliminary Land Development Plan. This is the first extension being requested; Plan was submitted to the Township on January 17, 2020; current deadline is April 16, 2020. Supervisor Brookens inquired why this was being presented at this Meeting and not the next meeting (date of April 14). The Chairman stated he was not sure if the Board would be holding the next meeting. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to grant the request of ninety (90) days' review time extension for the Cumberland Valley Business Park, Oak Grove Preliminary Land Development Plan commencing April 16, 2020.

The Solicitor stated he had two items for the Board. First, he had been working on tree trimming ordinance and/or resolution ideas for the matter of dead or dying trees inside or outside the (Township) right-of-way. Second, he reviewed which municipal operation for Greene Township would be considered 'essential' and 'non-essential' and the Township is following the guidelines by limiting staff and guidance being received from both the State and PSATS (State Association) in trying to balance for both employee and public safety and welfare. Each municipality makes its own determination and it seems appropriate what Greene Township has been doing so far. The Chairman stated the next meeting was scheduled for April 14 and noted there is an extra week between meetings; still hold the meeting that day but if there would be a need to change the (next meeting) date prior, there would still be time for any changes; therefore, he stated the April 14 Regular Meeting shall stand as it is currently and will see what occurs in the next three weeks. The Solicitor stated he had nothing further at this time.

On a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 28450 through 28480, one credit card payment, two direct deposits, inclusive, to be paid from the General Fund; Check Numbers 3617 through 3623, inclusive, to be paid from the Liquid Fuels Fund; and, Check Numbers 2198 through 2200, inclusive, to be paid from the Electric Light Fund.

There being no further business before the Board for this Meeting, the Chairman adjourned at approximately 12:16 P.M..

Respectfully submitted,

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Secretary