

January 25, 2011  
Scotland, PA 17254  
Regular Meeting

The Greene Township Board of Supervisors met in regular session Tuesday, January 25, 2011, at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Charles D. Jamison, Jr.  
Todd E. Burns  
Travis L. Brookens

Gregory Lambert  
Daniel Bachman  
Diann Weller  
Welton Fischer

Visitors: See list

The Chairman called the Regular Meeting to order at approximately 7:00 P. M..

The Minutes of the January 11, 2011 Regular Meeting stand approved as presented.

The Township Secretary presented for the Board's consideration correspondence from Smith Elliott Kearns & Company, LLC to perform the annual audit of all Township funds for the year ending December 31, 2010. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Smith Elliott Kearns & Company, LLC be authorized to form the annual audit of all Township funds for the year ending December 31, 2010 and authorize signature of same.

The Township Secretary presented for the Board's consideration correspondence from Smith Elliott Kearns & Company, LLC to perform an audit of the Township's Section 125 Plan for years ending December 31, 2009 and December 31, 2010. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize Smith Elliott Kearns & Company, LLC to perform an audit of the Township's Section 125 Plan for years ending December 31, 2009 and December 31, 2010 and authorize signature of same.

The Zoning Officer presented a request from Richard E. Rockwell, Jr. for a refund of the difference between fees charged regarding an *Application for Land Use Permit*. The construction value for the *Application* was originally higher for the proposed project (mobile home purchase) than when the actual home was purchased which was lower, therefore, a difference between the original permit fee (\$153.00) and the final permit fee (\$43.00) paid in the amount of \$110.00. Following review and consideration, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the request for refund from Richard E. Rockwell, Jr. for *Application for Land Use Permit* for the difference between the original permit fee and the new permit fee paid in the amount of \$110.00 be granted.

The Zoning Officer presented and reviewed with the Board the Zoning Office 2010 Annual Report regarding *Land Use Permits*. He noted the permits have held steady and there has been an increase of single-family dwelling especially in 2010 which increased significantly and stated a portion is attributed to the fact of sprinkler systems being required

for new residential construction. There being no comments or questions from the Board following their review of the Zoning Office 2010 Annual Report regarding *Land Use Permits*, the Report shall stand approved as presented and become part of the official record.

The Zoning Officer presented a 1-lot Final Subdivision/Lot Addition Plan for Gerald Martin; said property located on Pine Stump Road in the vicinity of I-81 and railroad tracks; propose subdivision of Parcel A from Gerald Martin as lot addition to lands of Horst property; 4.8 acres in size. The ZO reviewed the comments on the *Approval Checklist*, a copy of which each Board Member received, as follows: Franklin County Planning Commission – reviewed with no comment (12-21-10); Greene Township Municipal Authority – N/A; planning waiver acknowledged by PA DEP (12-20-10); Guilford Water Authority – N/A; Franklin County Conservation District – N/A; reviewed by Township Engineer and recommended approval (1-19-11); plan was reviewed by Township staff on behalf of the Township Planning Commission and recommended approval (1-25-11). The ZO stated a note had been placed on the plan “the parcel cannot be sold separate and apart”. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Gerald Martin 1-lot Final Subdivision/Lot Addition Plan be approved as presented.

The Township Engineer presented a revised fee schedule for plan reviews by Township staff (Engineer and/or Planner) for 2011 noting it had been two (2) years since the last fee review. Following review of various cost factors (i.e. overhead, administration, accounting, etc), he recommended the fee be increased from the current rate of \$56.00 per hour to \$65.00 per hour for staff review of plans. He stated that any billing received by the Township from outside consultants would continue to be invoiced by the Township as stated on the consultants’ invoice(s). Supervisor Brookens asked the Engineer if the escrow bonding amounts should be changed due to the proposed increase and the Engineer stated the current escrow amounts are adequate at this time. The Engineer noted to the Board that he has been somewhat lax in invoicing developers for inspections and intends to increase the invoicing as needed. Vice Chairman inquired if any type of quote had been received from the former Township Planner (Andrew Paszkowski) as a private contractor for services and stated the Township should obtain a contract fee from the former Planner as an independent contractor. The Engineer stated he will contact Mr. Paszkowski and inquire if he wishes to submit a proposal to the Board. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 4-2011** be approved with a correction the title indicate “Township Staff Engineer and/or Planner” and that all outside consultants’ invoices shall be invoiced by the Township at their stated fees plus any markup recommended by the Board.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 16188 through 16217, inclusive, to be paid from the General Fund; and, Check Numbers 1904 through 1911, inclusive, to be paid from the Liquid Fuels Fund.

There being no further business before the Board, the Chairman adjourned the Meeting at approximately 7:17 P.M..

Respectfully submitted,

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Secretary