

January 3, 2011
Scotland, PA 17254

The Greene Township Board of Supervisors met Monday, January 3, 2011, at 7:00 P. M., to conduct their Annual Re-organization Meeting at the Township Municipal Building, 1145 Garver Lane, Scotland, Pennsylvania.

Present:

Charles D. Jamison, Jr.
Todd E. Burns
Travis L. Brookens

Diann Weller

Visitor: See list

The meeting was called to order by Charles D. Jamison, Jr..

The Township Secretary confirmed to the Board the *Oath of Office* had been administered to in-coming Township Auditor, Carol McCoy, who was appointed by the Board to replace former Township Auditor, Mr. Harold Gsell, who resigned prior to completion of his term.

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Chairman for the year 2011. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Chairman of the Board of Supervisors for the year 2011.

On a motion by Travis L. Brookens, Todd E. Burns was nominated as Vice Chairman for the year 2011. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Brookens/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Vice Chairman of the Board of Supervisors for the year 2011.

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Roadmaster/Director of Public Works for the year 2011. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Roadmaster/Director of Public Works for the year 2011.

On a motion by Charles D. Jamison, Jr., the remaining two (2) Board Members, Todd E. Burns and Travis L. Brookens, were nominated as Assistant Roadmaster/Assistant Director of Public Works for the year 2011. On a motion by Charles D. Jamison, Jr, and seconded by Todd E. Burns, the nominations for Assistant Roadmaster/Assistant Director of Public Works for the year 2011 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Travis L. Brookens, serve as Assistant Roadmaster/Assistant Director of Public Works for the year 2011.

On a motion by Todd E. Burns, Travis L. Brookens was nominated as Office Administrator for the year 2011. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Burns/Jamison motion/second to close said nomination, by a vote of 3-0, the Board unanimously voted to elect Travis L. Brookens as Office Administrator for the year 2011.

On a motion by Charles D. Jamison, Jr., the remaining two (2) Board Members, Todd E. Burns and Charles D. Jamison, Jr., were nominated as Assistant Office Administrators for the year 2011. On a motion by Charles D. Jamison, Jr., and seconded by Todd E. Burns, the nominations for Assistant Office Administrator for the year 2011 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Charles D. Jamison, Jr., serve as Assistant Office Administrators for the year 2011.

On a motion by Charles D. Jamison, Jr., Todd E. Burns was nominated as Director of Parks and Recreation for the year 2011. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Jamison/Brookens motion/second to close said nomination, by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Director of Parks and Recreation for the year 2011.

On a motion by Todd E. Burns, the remaining two (2) Board Members, Travis L. Brookens and Charles D. Jamison, Jr., were nominated as Assistant Director of Parks and Recreation for the year 2011. On a motion by Todd E. Burns and seconded by Charles D. Jamison, Jr., the nominations for Assistant Director of Parks and Recreation for the year 2011 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Travis L. Brookens and Charles D. Jamison, Jr., serve as Assistant Director of Parks and Recreation for the year 2011.

On a motion by Charles D. Jamison, Jr., seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that all three (3) Township Supervisors be appointed as working Township employees for the year 2011 and other duties as assigned.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to approve Township **Resolution No. 1-2011** that in the event of a decision of the Board of Supervisors, the Chairman of the Board is authorized to execute, on behalf of the Board, such documentation as may be appropriate to evidence the decision of the Board.

On a motion by Charles D. Jamison, Jr., seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Diann Weller as Township Secretary/Treasurer for the year 2011. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Gina Griffith as Assistant Secretary/Treasurer for the year 2011. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the

Board unanimously voted to re-appoint Cynthia Schriver as Administrative Assistant for the year 2011. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve the following bond amounts: Secretary/Treasurer, Assistant Secretary/Treasurer, and Administrative Assistant at \$500,000 each; Roadmaster and Assistant Roadmasters at \$4,000 each; and, all bonds valid for year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Sovereign Bank, Merrill Lynch, Citizens Bank, and any other institution that competes be appointed for holding deposits for year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that a pledge of security be required from financial institutions for financial investments, certificates of deposit, etc as follows: Sovereign Bank, Citizens Bank, Merrill Lynch, and any other financial institution as appropriate.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Welton J. Fischer as the Township Solicitor for the year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Samuel Wiser be appointed as Solicitor for the Township Zoning Hearing Board for 2011 and the Assistant Solicitor, as needed, will be an associate of Salzman Hughes.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Vincent Elbel as the Township's Sewage Enforcement Officer for the year 2011.

It was noted that an independent engineering firm was not fully utilized during 2010 due the hiring of a Township Engineer and that Trans Associates were utilized for impact fees. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that any needed professional engineering services for year 2011 will be Brehm-Lebo Engineering, Inc. and Trans Associates, as needed.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Thomas Diehl to the Township Vacancy Board for the year 2011.

The Chairman stated that Gerald Peters' term as a Member of Township Planning Commission expired December 31, 2010 and that Mr. Peters had advised the Township he did not desire to be re-appointed. Following review and consideration of the current Commission Members, on a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that Glenn Shetter be re-appointed to another four-year term with the Township Planning Commission beginning January 1, 2011, and that Ralph "Kip" Feldman and Jack Wolff be newly appointed Commission Members beginning January 1, 2011, as indicated by their interest in their submissions to the Township.

The Chairman stated that Kenneth Mummert's term as an *Alternate Member* on the Township Zoning Hearing Board expired December 31, 2010. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint Kenneth Mummert to an additional three-year term as an *Alternate Member* to the Township Zoning Hearing Board; said term to begin January 1, 2011.

The Chairman stated that Randy Culler's term on the Township Municipal Authority Board expired December 31, 2010, and there was someone interested in serving on the Board. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Donald G. Kunkle to the Township Municipal Authority Board beginning January 1, 2011 for a five-year term; as indicated by Mr. Kunkle's interest in his submission to the Township.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint the firm of Smith Elliott Kearns & Company, LLC, Chambersburg, as the Township's independent auditing firm for year 2011.

The Chairman noted that when the Township desires to purchase a piece of equipment off State Contract, a resolution is needed specifically for that purchase and this resolution indicates the Township's interest in purchasing from state contract in general. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to approve Township **Resolution No. 2-2011** to purchase off State Contracts in 2011.

The Chairman stated that last year (2010), a PACC Contract was not in place but this general resolution would allow the Township to purchase should it be re-implemented. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve Township **Resolution No. 3-2011** to purchase from a PACC Contract in 2011 if in existence. Again, the Chairman noted that a separate resolution is needed at any such time a purchase is made.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the dates, time and place for holding the Supervisors Regular Meetings and work sessions for 2011 shall be as follows: Supervisors Meeting – second and fourth Tuesday each month at 7:00 P.M., prevailing time, at the Greene Township Municipal Building, 1145 Garver Lane, Scotland, PA; work sessions – first and third Wednesday at 3:00 P.M., prevailing time, on as-need basis, at 1145 Garver Lane, Scotland, PA.

On a motion by Charles D. Jamison, Jr., seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Travis L. Brookens to the Letterkenny Army Depot Restoration Advisory Board, with the remaining Supervisors to act as Alternates, as available, for the year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., to the Regional Ambulance Committee, with the remaining Supervisors to act as Alternates, as available, for the year 2011.

On a motion by Travis L. Brookens, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to serve as representative on the Council of Governments, with the remaining Supervisors to act as Alternates, as available, for the year 2011.

The Board discussed the Township Recreation Committee and it was the consensus of the Board to hold this matter until a later meeting.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., as representative to the Franklin County Emergency Service Alliance, with the remaining Supervisors to act as Alternates, as available, for the year 2011.

The Chairman stated he would not accept appointment to the Franklin County EIT Committee as he is stepping down as current Chairman of the EIT Committee as well as the Committee as a whole, noting this is actually a year before start-up but still much to be done. On a motion by Charles D. Jamison, Jr., seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to the Franklin County EIT Committee, with the remaining Supervisors to act as Alternates, as available, for the year 2011.

The Chairman stated he has also stepped down from the Franklin County Area Tax Bureau (formerly Chambersburg Area Wage Tax Board) and noted the same person can also be appointed to this committee as the EIT Committee. On a motion by Travis L. Brookens, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to the Franklin County Area Tax Bureau with the remaining two (2) Board Members to act as Alternates, as available, for the year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt the Equipment Rental Rates for Year 2011, as listed and presented, noting the rates had not changed from 2010 and this would be for only equipment rented to other Townships.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Township Secretary to pay invoices due between meetings with either Chairman or Board approval during the year 2011.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize the Roadmaster or Assistant Roadmasters the maximum expenditure of \$5,000 without full Board approval during the year 2011.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Chairman be authorized to approve requests for Fayetteville Volunteer Fire Department Fire Police assistance at non-emergency events during the year 2011.

On a motion by, Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Fayetteville Volunteer Fire Department Fire Police Roster as submitted via correspondence and signed by William Wishard, Fire Chief, be approved as presented for 2011.

On a motion by Todd E. Burns, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted the delegates to the State Association Annual Conference in Hershey, PA, April 17-20, 2011, will be the Township Supervisors and also Township Engineer, Secretary/Treasurer, or other office personnel who wish to attend; Travis L. Brookens be designated as the Township's voting delegate and Todd E. Burns as the alternate voting delegate at the State Association Conference; and, designate the mileage rate to be the current IRS rate at the time of the Conference.

At this time, Resident Glenn Shetter asked the Board if the Township EMA Coordinator had to be appointed and the Chairman stated that during snow emergency plowing, CDL guidelines cannot be followed. The Board discussed the matter as to when an emergency is actually declared and Supervisor Burns noted that all three (3) Board Members should be appointed in case the Chairman would not be available. Following discussion of this matter, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Board of Supervisors during inclement weather or flooding conditions to declare a state of disaster and the declaration must be signed by the Chairman or any other Board Member and to be followed up at the next Board meeting by majority of Board vote and the declaration must be at the time of the disaster. Supervisor Brookens asked for clarification of the correct terminology and if it was sufficient and the Chairman explained.

There being no further business before the Board for the 2011 Re-organization Meeting, the Chairman adjourned at approximately 7:55 P.M..

Respectfully submitted,

Secretary