

January 3, 2012  
Scotland, PA 17254

The Greene Township Board of Supervisors met Monday, January 3, 2012, at 7:00 P.M., to conduct their Annual Re-organization Meeting at the Township Municipal Building, 1145 Garver Lane, Scotland, Pennsylvania.

Present:

Charles D. Jamison, Jr.  
Todd E. Burns  
Travis L. Brookens

Diann Weller

Visitor: See list

The meeting was called to order by Charles D. Jamison, Jr..

The Township Secretary confirmed to the Board the *Certificate of Election* and the *Oath of Office* had been administered to re-elected Supervisor, Todd E. Burns, and in-coming Township Auditors, Shaun Vorhees and Wilson Adkins.

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Chairman for the year 2012. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Chairman of the Board of Supervisors for the year 2012.

On a motion by Travis L. Brookens, Todd E. Burns was nominated as Vice Chairman for the year 2012. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Brookens/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Vice Chairman of the Board of Supervisors for the year 2012.

On a motion by Todd E. Burns, Charles D. Jamison, Jr. was nominated as Roadmaster/Director of Public Works for the year 2012. The motion was seconded by Travis L. Brookens, with no other nominations presented, on a Burns/Brookens motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Charles D. Jamison, Jr. as Roadmaster/Director of Public Works for the year 2012.

On a motion by Charles D. Jamison, Jr., the remaining two (2) Board Members, Todd E. Burns and Travis L. Brookens, were nominated as Assistant Roadmaster/Assistant Director of Public Works for the year 2012. On a motion by Todd E. Burns, and seconded by Travis L. Brookens, the nominations for Assistant Roadmaster/Assistant Director of Public Works for the year 2012 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Travis L. Brookens, serve as Assistant Roadmaster/Assistant Director of Public Works for the year 2012.

On a motion by Todd E. Burns, Travis L. Brookens was nominated as Office Administrator for the year 2012. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Burns/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Travis L. Brookens as Office Administrator for the year 2012.

On a motion by Travis L. Brookens, the remaining two (2) Board Members, Todd E. Burns and Charles D. Jamison, Jr., were nominated as Assistant Office Administrators for the year 2012. On a motion by Travis L. Brookens and seconded by Todd E. Burns, the nominations for Assistant Office Administrator for the year 2012 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Todd E. Burns and Charles D. Jamison, Jr., serve as Assistant Office Administrators for the year 2012.

On a motion by Travis L. Brookens, Todd E. Burns was nominated as Director of Parks and Recreation for the year 2012. The motion was seconded by Charles D. Jamison, Jr., with no other nominations presented, on a Brookens/Jamison motion/second to close said nomination, and by a vote of 3-0, the Board unanimously voted to elect Todd E. Burns as Director of Parks and Recreation for the year 2012.

On a motion by Todd E. Burns, the remaining two (2) Board Members, Travis L. Brookens and Charles D. Jamison, Jr., were nominated as Assistant Director of Parks and Recreation for the year 2012. On a motion by Todd E. Burns and seconded by Travis L. Brookens, the nominations for Assistant Director of Parks and Recreation for the year 2012 were closed, and by a vote of 3-0, the Board unanimously voted the two (2) remaining Board Members, Travis L. Brookens and Charles D. Jamison, Jr., serve as Assistant Director of Parks and Recreation for the year 2012.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that all three (3) Township Supervisors be appointed as working Township employees for the year 2012 and other duties as assigned.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve Township **Resolution No. 1-2012** that in the event of a decision of the Board of Supervisors, the Chairman of the Board is authorized to execute, on behalf of the Board, such documentation as may be appropriate to evidence the decision of the Board.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Diann Weller as Township Secretary/Treasurer for the year 2012; re-appoint Gina Griffith as Assistant Secretary/Treasurer for the year 2012; and, re-appoint Cynthia Schriver as Administrative Assistant for the year 2012 with bond amounts of \$500,000 each.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Sovereign Bank, Merrill Lynch, Citizens Bank, and any other institution that are offering competitive rates throughout the year can be arbitrarily appointed at that time and all be appointed for holding deposits for year 2012.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Township require each financial institution that does business with the Township and any holding funds, provide a pledge of security for those investments.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Solicitor for the Township and (Township) Planning Commission for 2012 will be Welton J. Fischer Law Offices.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Samuel Wiser be appointed as Solicitor for the Township Zoning Hearing Board for 2012 who is a member of Salzman-Hughes and the Assistant Solicitor will be Bryan Salzman or any associate of Salzman-Hughes.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Vincent Elbel as the Township's Sewage Enforcement Officer for the year 2012.

A copy of correspondence received from each independent engineering firm was distributed to each Board Member for their review and consideration. The Board discussed the various professional engineering firms utilized for various projects and noted that Rettew has served as a backup as well. Following review and discussion, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint the following (engineering) firms to provide professional engineering services to the Greene Township Board of Supervisors in the year 2012, as needed, at quoted prices per respective correspondence: Brehm-Lebo Engineering, Inc.; Martin & Martin, Inc. – planning engineer; Trans Associates – traffic impact fees; Rettew – Alternate for all firms, assistant planning engineer (Chambersburg Office); all rates have been submitted and will become part of the official record.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Thomas Diehl to the Township Vacancy Board for the year 2012.

The Chairman noted there were no appointments or re-appointments needed for the Township Planning Commission at this Meeting.

The Chairman stated the terms of Glenn Watson and Dalton Paul on the Township Zoning Hearing Board expired December 31, 2011 and that an Alternate Member was needed. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Glenn Watson and Dalton Paul be re-appointed, and that Alternate Member, Ernest Turner, be appointed to the Township Zoning Hearing Board.

The Chairman stated that Lynn Rotz's term on the Township Municipal Authority Board expired December 31, 2011. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to re-appoint Lynn Rotz to the Township Municipal Authority Board beginning January 1, 2012 for a five-year term to expire December 31, 2016.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to re-appoint the firm of Smith Elliott Kearns & Company, LLC, Chambersburg, as the Township's independent auditing firm for year 2012.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 2-2012** to purchase off State Contracts in 2012 be approved.

The Chairman stated the PACC Contract was no longer available but contracts were available from other entities such as West Moreland COG, Franklin County COG, and other COGs that offer the same services. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Township **Resolution No. 3-2012** authorize the Township to purchase from entities to include West Moreland COG, Franklin COG, and any other COG that offers the same services.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the dates, time and place for holding the Supervisors Regular Meetings in 2012 will be the second and fourth Tuesday of each month at 7:00 p.m., prevailing time, at the Greene Township Municipal Building, 1145 Garver Lane, Scotland, PA; and, the first Wednesday at 3:00 P.M., prevailing time, at 1145 Garver Lane, for work sessions, as needed.

On a motion by Charles D. Jamison, Jr., seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to appoint Travis L. Brookens to the Letterkenny Army Depot Restoration Advisory Board, with the remaining Supervisors to act as Alternates, for the year 2012.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., to the Regional Ambulance Committee, with the remaining Supervisors to act as Alternates, for the year 2012. The Chairman noted this will be his last year to serve on this Committee and will make his recommendation to West Shore.

On a motion by Travis L. Brookens, seconded by Charles D. Jamison, Jr., and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to serve as representative on the Council of Governments, with the remaining Supervisors to act as Alternates, for the year 2012.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint the Township Recreation Committee the same members as 2011 and that list will be attached to these Minutes as a matter of record.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Charles D. Jamison, Jr., as representative to the Franklin County Emergency Service Alliance, with the remaining Supervisors to act as Alternates, for the year 2012.

On a motion by Charles D. Jamison, Jr., seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to appoint Todd E. Burns to the Franklin County EIT Committee and the Franklin County Area Tax Bureau, with the remaining Supervisors to act as Alternates, for the year 2012.

The Chairman commented on the (equipment rental) prices as noted on the proposed 2012 listing should be stated as reflecting between the business hours of 7 a.m. and 3 p.m. and after that time it would 1-1/2 times the operator's pay. Supervisor Brookens inquired if any other equipment should be added to the list and the Chairman noted the "Zipper" and Supervisor Burns noted that a loader and operator should be added to that piece of equipment. The Chairman noted the machine and parts are costly. The Board also discussed per item cost of any others that may need to be replaced or other repairs. Following discussion and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Equipment Rental Fees for 2012 be as noted on the list provided also adding the "Zipper" with hi-lift and operator at the rental rate of \$150 per hour and further that any costs for cutting tips and any other repairs will be borne by those using it. In addition, a note will be added to the Fees that all rentals will reflect the hourly rate will be 7 a.m. to 3 p.m. and any time that an employee works beyond those hours or on weekends, the person renting the equipment will be charged 1-1/2 times the employee rate.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to authorize the Township Secretary to pay invoices due between meetings with either Chairman or Board approval during the year 2012.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Roadmaster or Assistant Roadmasters the maximum expenditure of \$5,000 without full Board approval during the year 2012.

On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted the Chairman be authorized to approve requests for Fayetteville Volunteer Fire Department Fire Police assistance at non-emergency events during the year 2012.

On a motion by, Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the Fayetteville Volunteer Fire Department Fire Police Roster for 2012 be as follows (per correspondence received from the Fayetteville Volunteer Fire Department Fire Chief, William Wishard, dated 1 January 2012: Mike Balsley, Ron Royer, Carl Shuey, Bruce Anderson, Curtis Bumbaugh, an Guy Jansen.

On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted the delegates to the State Association Annual Conference in Hershey, PA, May 6-9, 2012, will be as follows: three (3) Supervisors with the Township Engineer being offered to attend; the voting delegate will be Travis L. Brookens with Todd E. Burns as Alternate Voting Delegate; and mileage rate will be the current IRS rate at the time of the Conference.

The Chairman stated he wanted to add the State Association's new committee, Emergency Management, noting it gives training at a discount for annual membership fee as well as insight as to how other departments handle emergencies and disasters, keeping members informed as well as seminars at the State Conference and would like to join. On a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted that Charles D. Jamison, Jr. be authorized to join the newly formed "Emergency Management" committee at the State Association.

The Chairman noted receipt of correspondence from the Borough of Chambersburg Police Department regarding the current roster of full-time and part-time Chambersburg Police Department Officers to perform duties at the Chambersburg Mall. He stated all costs incurred are paid by the Mall with no expense to the Township. On a motion by Travis L. Brookens, seconded by Todd E. Burns, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 4-2012** regarding a letter from the Borough dated December 27, 2011 requesting the Greene Township Board of Supervisors approve the listing of full-time and part-time Police Officers, as provided and become part of the record, to perform duties at the Chambersburg Mall and that all costs incurred will be between the Borough of Chambersburg and Chambersburg Mall.

Resident Glenn Shetter asked if the Board had to appoint an EMA Coordinator and Assistant EMA Coordinator and the Chairman stated those appointments are by the Governor. Supervisor Burns noted he thought that was changed with training that is required and the Chairman noted the training sessions, etc are required or loss of appointment and license.

There being no further business before the Board for the 2012 Re-organization Meeting, the Chairman adjourned at approximately 7:50 P.M..

Respectfully submitted,

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Secretary